



PART A – Activity report

Point of attention: no attachments related to this section are expected to be uploaded.

A.1 Project report identification

Project progress report identification

Purpose and logic:

- This section includes elements needed to identify the project and the report.
- Other information provided in the application form or at the contracting stage that might be needed when checking the report can be found in other sections of the monitoring system.

Project ID number

Pre-filled from AF

Project acronym

Pre-filled from AF

Name of the lead partner
organisation (original language or
English language)

Pre-filled from AF

Project report number

Automatically generated

Reporting period start date

DD.MM.YYYY

Reporting period end date

DD.MM.YYYY



Reporting period start date

DD.MM.YYYY Date of start of the reporting period selected in the same section of the report

Reporting period end date

DD.MM.YYYY Date of the end of the reporting period selected in the same section of the report

Link to reporting schedule (contracting)

Select from drop-down

Type of partner report

Automatically generated

Reporting period

Select from drop-down

Reporting date

Automatically Generated

Highlights of main achievements

Please describe project progress up to now including specific objectives reached and main outputs delivered by highlighting also the added value of the cooperation. The summary should highlight main achievements and be interesting and understandable for non-specialists.

Please provide a single cohesive general overview from a project point of view, based on the information provided by the partners. Do not copy and paste the summary provided by each partner. Please also mention any key meeting or event organised or attended by the partnership.

In programme language – if English is not a programme language [2000 characters]

In English language [2000 characters]

Outputs and results overview

This is an overview table displaying information from the application form, project progress reports and values that are automatically calculated. In the framework of Euro-MED, **the reporting on outputs and results is only to be provided only during the last reporting period** when the final report will be prepared.

Project outputs	Project output number	From AF	From AF	From AF
	Output title	From AF	From AF	From AF
	Output target value	From AF	From AF	From AF
	Previously reported	Sum of previously reported values	Sum of previously reported values	Sum of previously reported values
	Current report	From WP in this progress report	From WP in this progress report	From WP in this progress report
	Total reported so far (sum of values from previous and from this reporting period)	Automatically calculated, also displayed as %	Automatically calculated, also displayed as %	Automatically calculated, also displayed as %
Programme output indicators	Programme output indicator	From AF		
	Programme output indicator target value	Automatically calculated from data in AF		
	Previously reported	Sum of previously reported values		
	Current report	Sum of values achieved in this reporting period from outputs contributing to this programme output indicator		
	Total reported so far (sum of values from previous and from this reporting period)	Automatically calculated		
Programme result indicators	Programme result indicator number	From AF		
	Programme result indicator	From AF		



Result indicator target value	<i>From AF</i>
Previously reported	<i>Sum of previously reported values</i>
Current report	<i>From WP in this progress report</i>
Total reported so far (sum of values from previous and from this reporting period)	<i>Automatically calculated</i>

Project performance monitoring

If applicable, please describe and justify any problems and deviations, including delays from the work plan presented in the application form, and the solutions found. Please also detail any deviations in the spending profile compared to the amounts indicated in the application form. **In case of specific problem, mention the name of the PP concerned.**

Enter text here

Please provide the carbon footprint analysis required in the project manual (II.E.vii) **(full reporting only)**

Enter text here

Target groups

In the table below you will see a list of the target groups you indicated in the application form. Please explain for each target group in what way and to what extent they were involved in your project in this reporting period.

This section should be filled-in **only during the last reporting period** when the final report will be prepared

Target group	Description of the target group involvement
Target group 1 <i>(Automatically inserted from AF)</i>	<i>Enter text</i>
Target group 2 <i>(Automatically inserted from AF)</i>	<i>Enter text</i>
Target group 3 <i>(Automatically inserted from AF)</i>	<i>Enter text</i>

A.2 Work plan progress (full reporting only)

Work plan progress

- Please note that information on problems and delays is asked for already in A.1.

Work package 1

This work package is completed.

What is the progress towards the objectives in this work package as defined in the application form? Status should be cumulative.

Objectives	Status	Explanations
Project specific objective 1 <i>(pre-filled from AF – WP1)</i>	<i>Drop-down list: Fully achieved, partly achieved, not achieved</i>	<i>Enter text here (in case of partially achieved or not achieved only)</i>
Communication objective 1.1 <i>(pre-filled from AF – WP1)</i>	<i>Drop-down list: Fully achieved, partly achieved, not achieved</i>	<i>Enter text here (in case of partially achieved or not achieved only)</i>



Communication
objective 1.2

(pre-filled from AF –
WP1)

*Drop-down list: Fully achieved,
partly achieved, not achieved*

*Enter text here (in case of partially
achieved or not achieved only)*

Progress

Please describe the progress in this reporting period and explain how partners were involved (who did what).

Enter text here

Investments

Focus on necessary aspects such as: title, status of an investment documentation, status of public procurement, works progress status, delivery period, putting into service, expected lifespan, change of location, change of ownership, delays and problems, budget, resilience to climate change and durability. Please avoid unnecessary duplications and repetitions of information presented in other parts of the report.

Investment number

Pre-filled from AF, e.g. I 1.1

Investment title

Pre-filled from AF

Delivery period

Automatically generated from data in AF

Investment location (Nuts 3)

Automatically generated from data in AF

Please describe the progress of investment in this reporting period

Enter text here

Activities

Please indicate progress made in each activity and deliverable.

Ac Nr.	Activity title	Start period	End period	Status	Progress
A 1.1	<i>Pre-filled from AF</i>	<i>Pre-filled from AF</i>	<i>Pre-filled from AF</i>	<i>Drop-down list: in progress, not started, finalised</i>	<i>Describe progress achieved in this reporting period</i>
A 1.2	<i>Pre-filled from AF</i>	<i>Pre-filled from AF</i>	<i>Pre-filled from AF</i>	<i>Drop-down list: in progress, not started, finalised</i>	<i>Describe progress achieved in this reporting period</i>

Explanation of key deliverable table: Key deliverables are linked to the activities – the link is established in the consolidated application form, and it doesn't change in the report. Some activities have key deliverables, and some don't.

Deliverable number	<i>Pre-filled from AF, e.g. D 1.1</i>
Deliverable title	<i>Pre-filled from AF</i>
Delivery period	<i>Pre-filled from AF</i>
Achieved in this reporting period	<i>Enter the number</i>
Cumulative value (<i>values from previous and from this reporting period</i>)	<i>Automatically calculated, also displayed in %</i>
Progress in this period	<i>Describe progress achieved</i>
Attached key production	

Outputs

Please indicate the progress made in each objective.

Output number	<i>Pre-filled from AF, e.g., OI 1.1</i>
Output title	<i>Pre-filled from AF</i>
Programme output indicator	<i>Pre-filled from AF</i>
Measurement unit	<i>Pre-filled from AF</i>



Delivery period	Pre-filled from AF
Output target value	Pre-filled from AF
Achieved in this reporting period	Enter the number. <i>Only to be provided during final reporting</i>
Cumulative value (values from previous and from this reporting period)	Automatically calculated, also displayed in %
Progress in this period	Describe progress achieved
Attached key production	

A.3 Project results and Horizontal principles (full reporting only)

Project results

Please indicate the progress made in achieving the project results.

Result number	Pre-filled from AF, e.g. RI 1.1
Programme result indicator	Pre-filled from AF
Baseline	Pre-filled from AF
Measurement unit	Pre-filled from AF
Delivery period	Pre-filled from AF
Result indicator target value	Pre-filled from AF
Achieved in this reporting period	Enter the number <i>Only to be provided during final reporting</i>
Cumulative value (values from previous and from this reporting period)	Automatically calculated, also displayed in %



Progress in this period

Describe progress achieved

Non applicable

Horizontal principles

Please describe specific measures used to apply horizontal principles during the project implementation.

Horizontal principles	Type of contribution	Description of the contribution
Sustainable development as set out in Article 11 TFEU, taking into account the UN Sustainable Development Goals, the Paris Agreement and the "Do No Significant Harm" principle	<i>Pre-filled from AF</i>	<i>Enter text</i>
Equal opportunities and non-discrimination based on gender, racial or ethnic origin, religion or belief, disability, age or sexual orientation	<i>Pre-filled from AF</i>	<i>Enter text</i>
Equality between men and women, gender mainstreaming and the integration of a gender perspective	<i>Pre-filled from AF</i>	<i>Enter text</i>

PART B – Financial report and annexes

B.1 List of partner certificates

In this section of Jems you can find all validated partner certificates of in this project. Please exclude the partner certificates you would not want to include in this project report. A partner report can only be included once. Once ticked, the certificate is unavailable in other reports.

In the case of Portuguese and Spanish partners please make sure that the National validation is available before integrating a certificate in your Payment Claim.

Please note that this section includes only the certified amounts, not the certificates themselves. For the access to the certificates, please check the “partner reports” section.

Certificate selection

The system will only allow you to select the certificates that have not been included in previous project reports

Partner code

Pre-filled from AF

Partner report

Pre-filled from Partner reports section

Date of certificate

Pre-filled from Partner reports section

Included in project report

Pre-filled from Partner reports section

Amount certificate (in Euro)

Pre-filled from Partner reports section

B.2 Project report annexes

No attachment is expected here. Project productions shall be uploaded in Basecamp.

Work plan progress

Automatically filled from “Work plan progress” tab

Project results and horizontal principles

Automatically filled from “Project results and horizontal principles” tab

B.3 Financial overview

The values displayed below consist of certified amounts & preparation costs in Euro only.

Project expenditure – summary (in Euro)

	Total eligible budget	Previously reported	Current report	Total reported so far	% of total	Remaining budget	Previously paid
Interreg Funds							
Partner contribution							
Of which public contribution							
Of which Automatic public contribution							
Of which Private contribution							
Total							

Project expenditure – breakdown per cost category (in Euro)

Project expenditure – breakdown per investment (in Euro)

Project expenditure – breakdown per lump sum (in Euro)

Project expenditure – overview per partner/per cost category - Current report

Project expenditure – Summary of deducted items by control - Current report

B.4 Report exports

In this section you can export the pdf version of the project report, as well as the “payment claim” document, to be signed and uploaded to the system.