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Technical meeting

Call for proposals Euro-MED07
MMM Transfer projects

09 September 2026

Agenda

09.30 – 12.30 :

Introduction: reminder on call expectations

How to access to the Application Form

The **strategic content** of the project

The **partnership** (+Q&A)

The **work plan** (+ Q&A)

- Focus on Outputs & Results **indicators**
- Focus on **Mandatory activities**
- Focus on **Communication activities**

- CONFORT BREAK -

The **budget** (+ Q&A)

Application process and supporting tools (+ Q&A)

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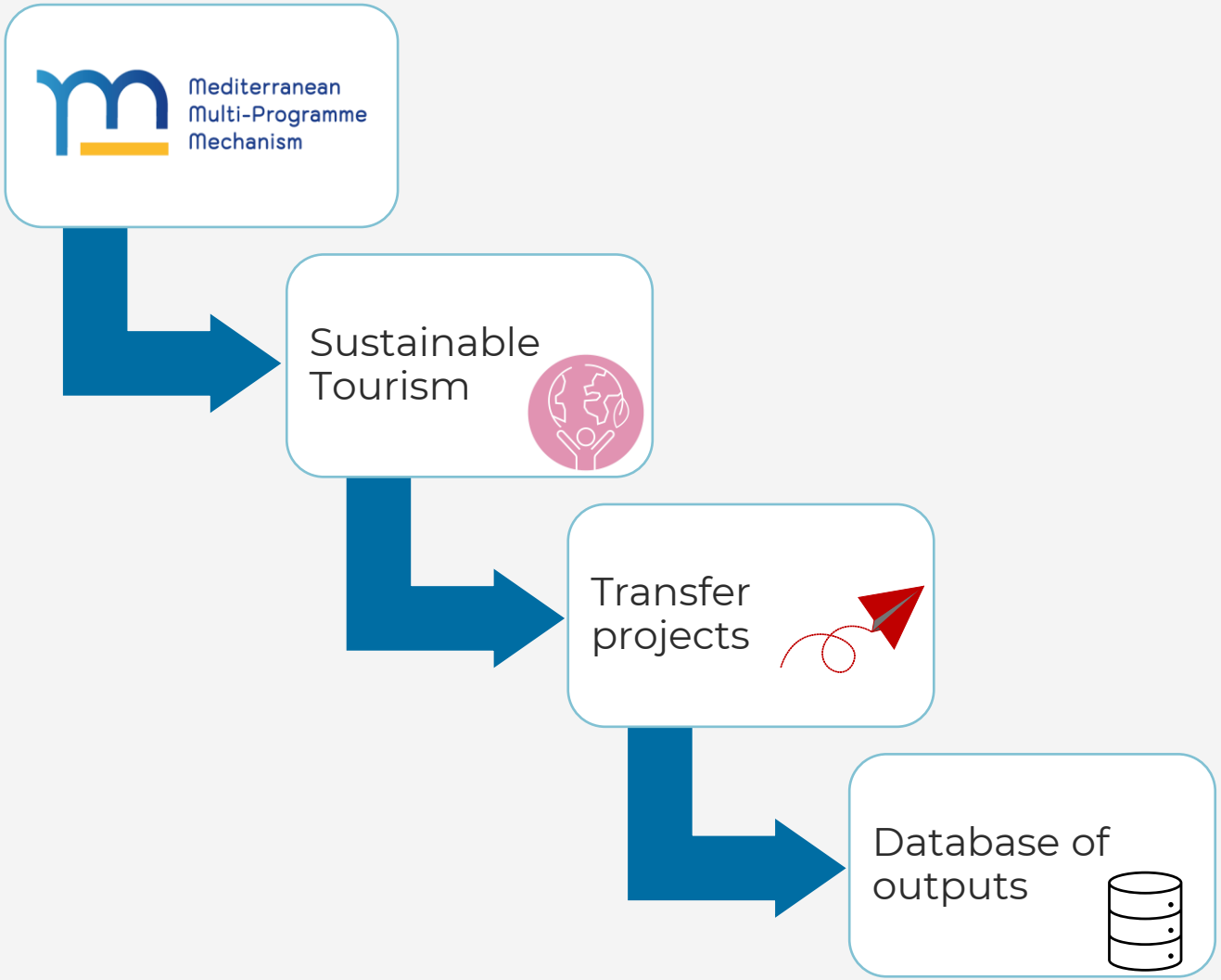
Reminder on the Call expectations

Context



Projects must build on outputs already produced within the MMM ecosystem (compulsory!)

Structure

Project duration

Total project duration
(implementation + closure activities)

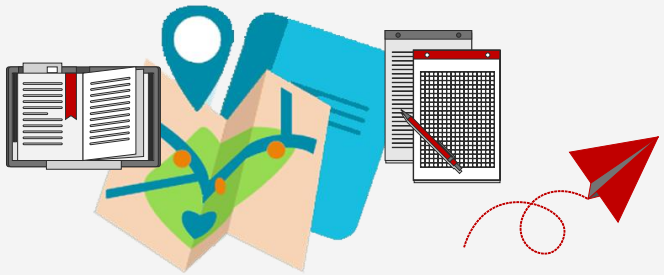
21 months

Project budget

Total budget =
EU (80%) + national (20%) co-financing

Max: 800.000€

Starting date of the activities: **Spring 2027**



Reference documents:
Programme Manual
Terms of Reference
Courtesy A.Form

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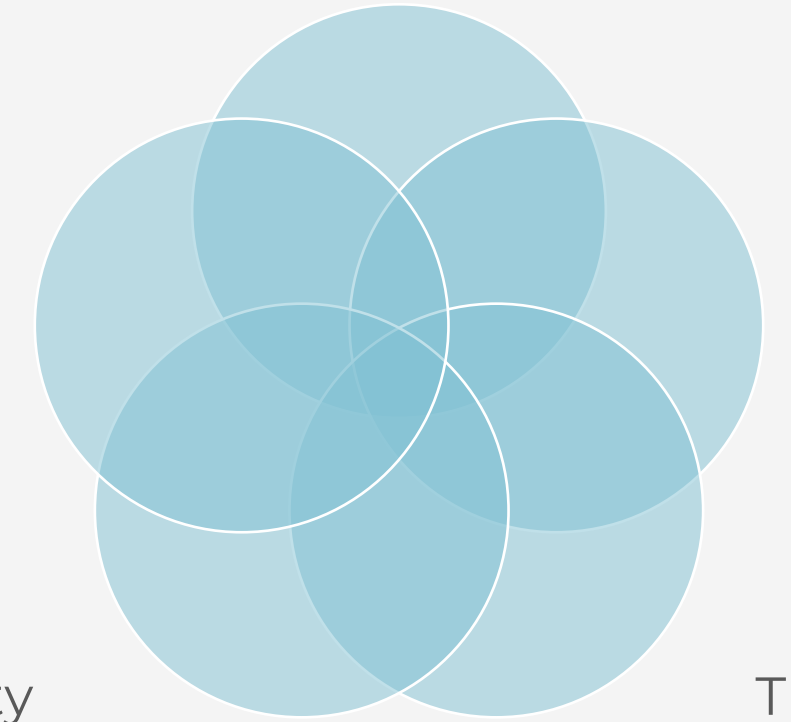
Principles governing activities and productions

Coordination (LP)

- Strong organisational skills
- Instructions and guidelines
- Complete overview of activities



Synergies

- Complementarity
- Quality increased
- Greater impact

Transnationality

- Transnat. scope of actions
- Complementarity of work
- Common methodology

Sustainability

- Ease developments
- Mainstream
- Communicate

Transferability

- Target clear
- Comparable
- Reliable and traceable
- Replicable

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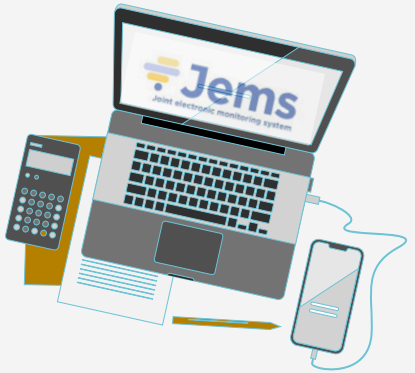
How to access to the Application Form in JEMS

Jems - Joint Electronic Monitoring System

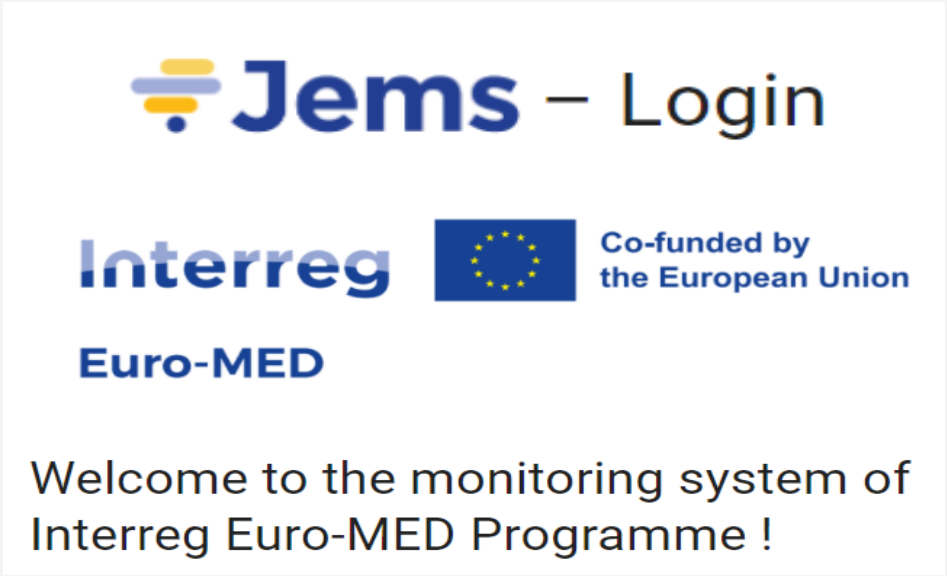


Courtesy versions available on the website for your information and internal work only:

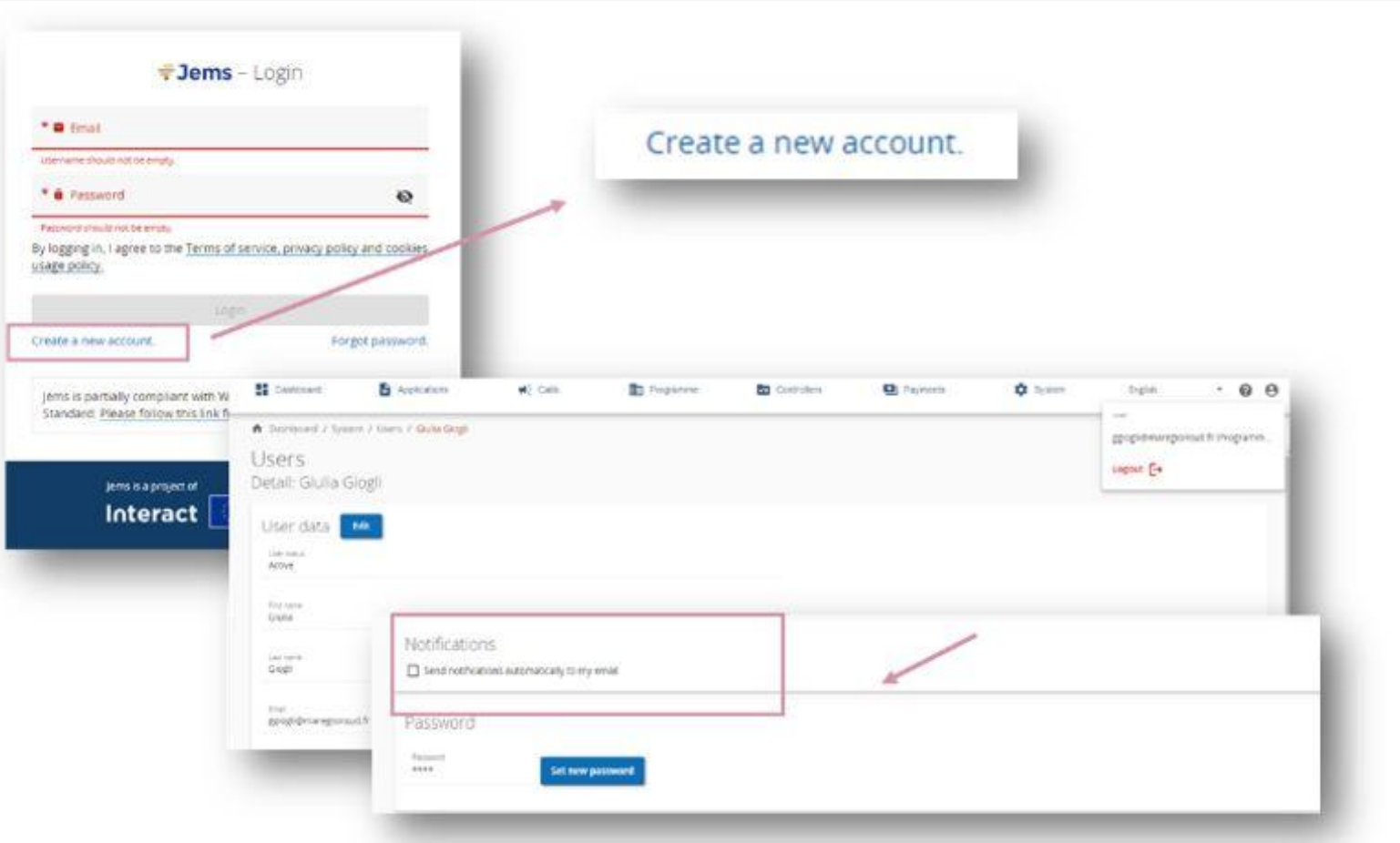
- Application Form
- Partners (and associated partners) declarations
- De minimis declaration

The official application process 100% dematerialised and EXCLUSIVELY through Jems

[Link: Joint Electronic Monitoring System]



How to access Jems ?



1. Connect to the Jems website: https://jems.interreg-euromed.eu

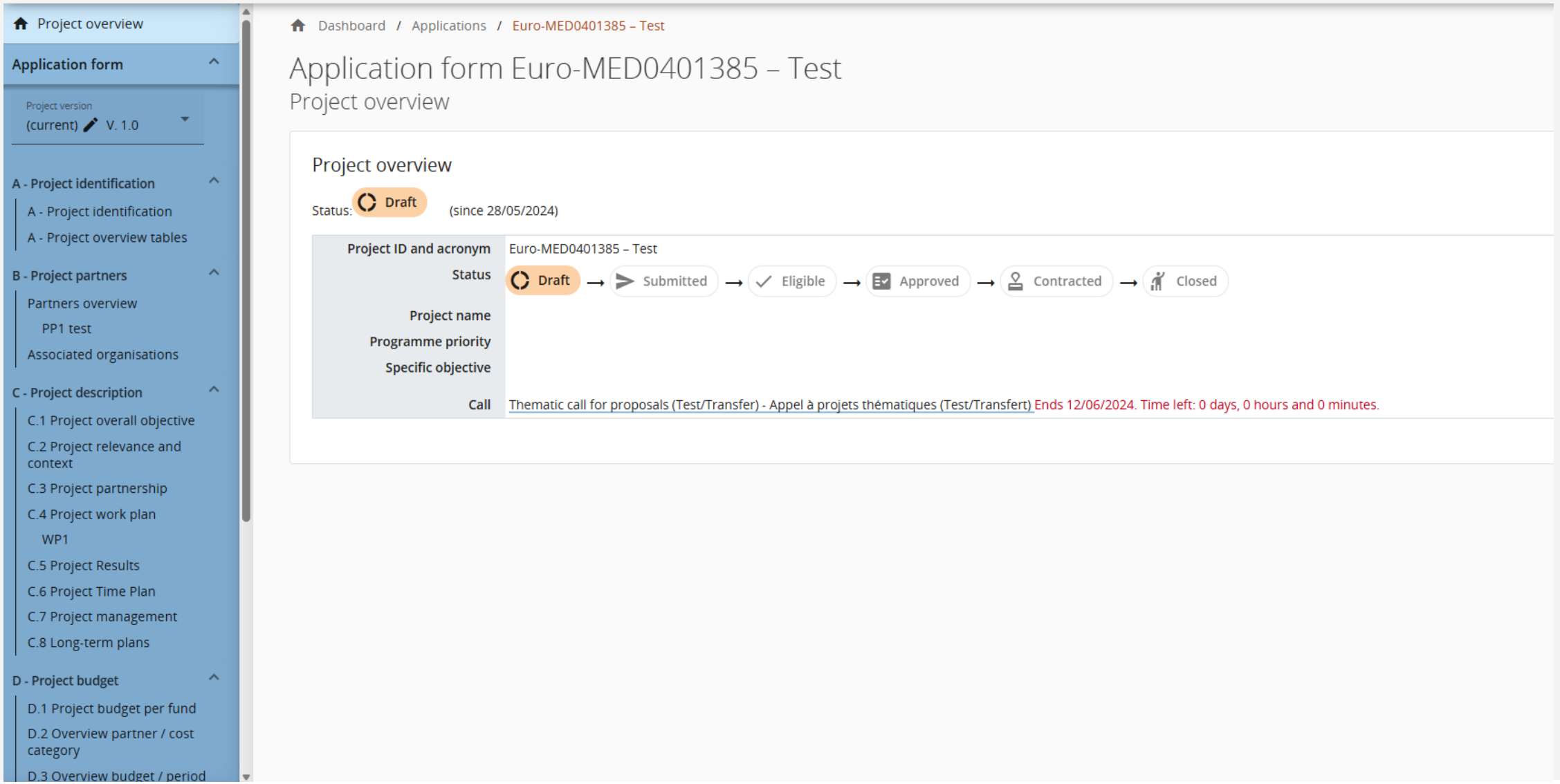
2. Click on **create a new account**

3. **Fill in** all the information requested

4. Find the **validation mail** in your inbox to validate your account (check your spam inbox if you didn't receive it)

5. **Fill in your profile** and **authorise the reception of notification** in order to be alerted by email once the AF is submitted.

The Application Form



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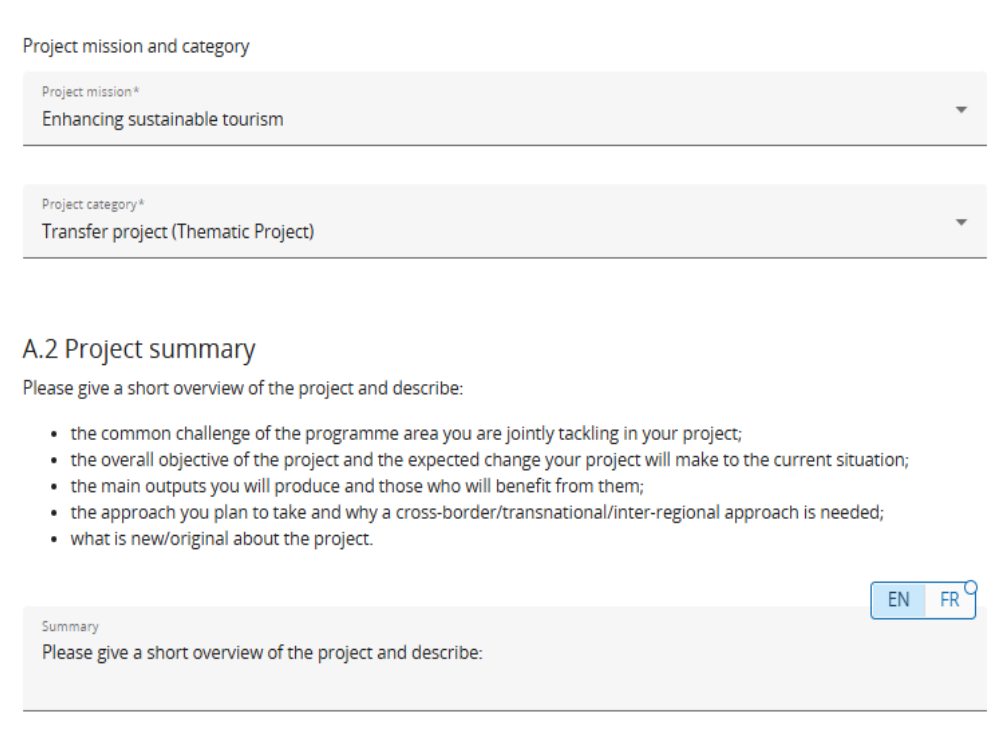
The strategic content of the project

A.2 Project summary



The first impression you leave on the assessor!

Redact it at the end and go **straight to the point !**

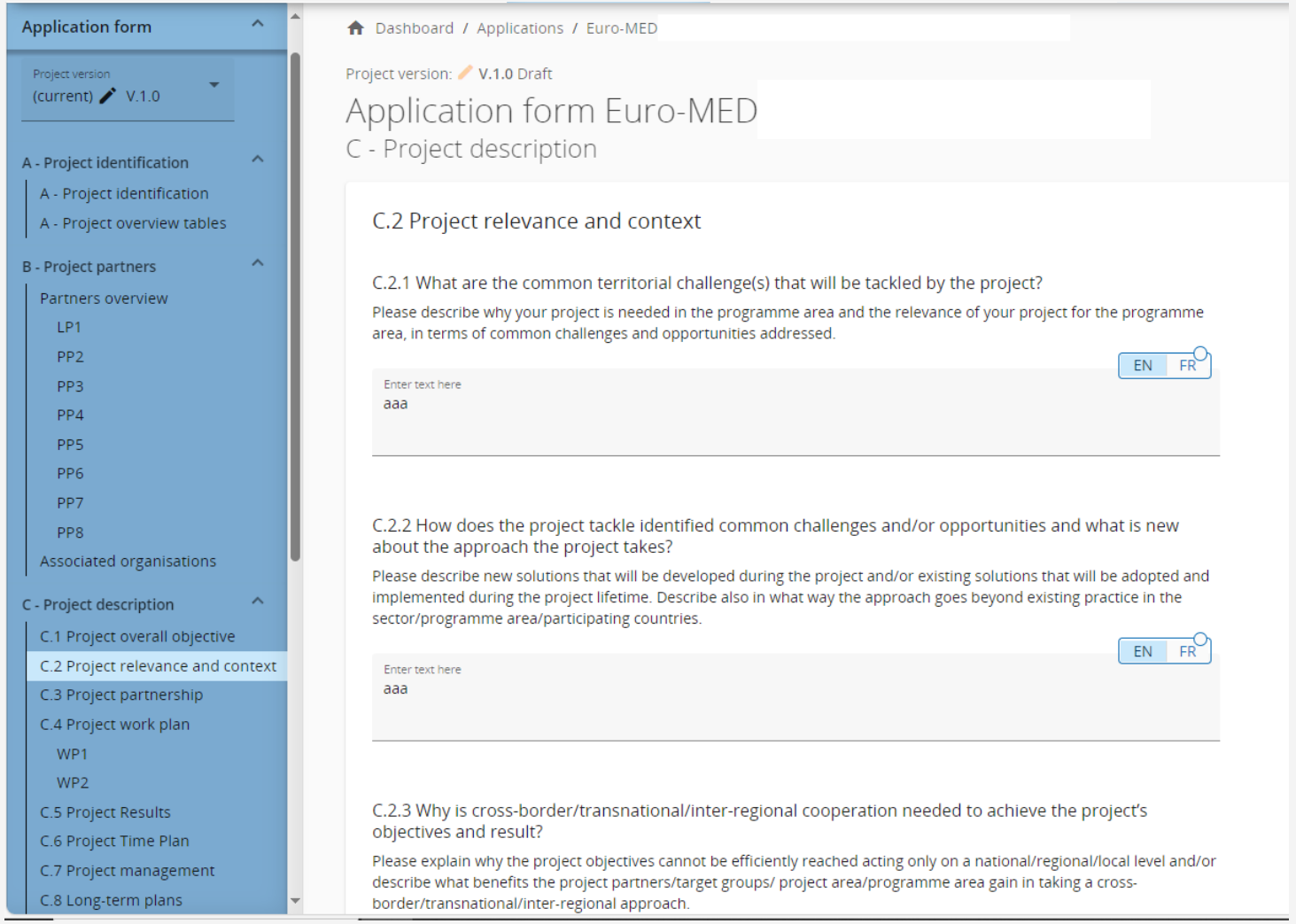
It shall contain:

- the **output** to transfer and the general **objective/result** to be expected - answer the question “at the end of the project, what will have changed?”
- Why this project (the **problem/challenge** you want to address)?
- **Why doing it in cooperation** (and in the Mediterranean area)? (show why the chosen partnership and cooperation area is the right way to keep extending the impact of the output)
- How (explain the **innovative approach** that this partnership will be able to implement and its ambition and scope).
- For whom (the **beneficiaries** of the actions, the type of people/structures/territories that will benefit from the changes brought about by the project).

IN ENGLISH + IN FRENCH

Filling the Application Form – Part C.2

- Key section to present the strategical framework
- Follows a logical pattern to present the relevance of your project… and convince the assessor !
  - What ?
  - How ?
  - Why is transnational cooperation needed?



C 2.1 What? – Contextualising your project

C.2.1 What are the common territorial challenge(s) that will be tackled by the project?

- Please describe **why your project is needed in the programme area** and the relevance of your project for the programme area. Underline the common challenges and opportunities addressed.

  - *Demonstrate how useful your project is in both **thematic** and **territorial** contexts ➡ Bear in mind the **Call**, the **Mission** and the **Specific Objective** selected*

  - *You must **contextualise** your project, exposing **relevant issues** and **salient challenges** tackled by the project, in one of the topics identified for this call.*

  - *You must also **indicate the output(s) selected from the catalogue**, indicate its (their) **thematic connection** with the addressed challenges and explain the **relevance** of its (their) **transfer** to the part of the Euro-MED area targeted by the project.*

  - **Be synthetic, as concise as possible, and avoid generic assertions!**
    - *2000 characters (incl. blank characters)*
    - *Avoid ChatGPT please (except if you master it) !*

C 2.2 How? – Presenting your project

C.2.2 How does the project tackle identified common challenges and/or opportunities and what is new about the approach the project takes?

- Please **describe new solutions** that will be developed during the project and/or **existing solutions that will be adopted** and implemented during the project lifetime.
  - *After having indicated WHY your project is needed, you must describe **HOW your project will address the issues***
  - *The approach followed by the project should be **clearly** presented and **convincingly highlight** its relevance regarding the topic addressed, the output(s) selected, and the targeted area.*
  - *In this part you can describe the **different steps** of the project and explain **how** they will lead to the expected achievements. Since projects are intended to transfer their results to other territories with similar characteristics, build your proposal around the **final aim of transferring the solutions and results developed**, in line with the Results Amplification Strategy.*
  - **Be synthetic, as concise as possible, and avoid generic assertions (again)!!!**
    - *2000 characters (incl. blank characters)*

C 2.3 Why Transnational cooperation ?

C.2.3 Why is transnational cooperation needed to achieve project objectives and results?

- Please explain why the project objectives cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project partners/target groups/ project area/programme area gain in taking a transnational approach.
    - ***This section must be connected to the sections 2.1 and 2.2.*** *There must be a logical development all along the strategical part of the AF.*
        - *You presented **What** is the topic of the project in C 2.1 and its relevance in the Euro-MED area, **How** the project address the issue in C 2.2 and shall now present **Why** transnational cooperation is needed to achieve expected results and enhance your impact*
    - *In **particular, if the selected output(s) comes from a cross-border Programme, please motivate the need for a transition towards transnational cooperation**.*
    - **Be synthetic, as concise as possible, and avoid generic assertions (again and again).**
        - *2000 characters (incl. blank characters)*

C 2.4 For Whom ? – Target groups

C.2.4 Who will benefit from your project outputs?

- In the first column of each row, please select one of the pre-defined target groups from the drop-down list.

Target group	Specification
Select from drop-down	Enter text [1000 characters]
Select from drop-down	Enter text [1000 characters]
Select from drop-down	Enter text [1000 characters]

- ***At Programme Level***: The core target groups of the Programme consist of national, regional and local public authorities engaged in policymaking, working together with other relevant bodies responsible for the definition and implementation of policies.

- **Find the right actors for the uptake of the output(s).**

- **Please refer to the section "What are the targeted areas and target groups in the frame of the Programme?" of the Terms of Reference.**

C 2.5 Contribution – strategies and policies

C.2.5 How does the project contribute to wider strategies and policies?

- Please indicate to which strategies and policies your project will contribute. Then describe in what way you will contribute.

- ***Once again:*** *projects are not only expected to highlight the strategies and policies they will contribute to, but also to highlight convincingly* ***how*** *they intend to do so.*
  - *This last part* ***directly articulates the project and the policies/strategies*** *to underline a concrete contribution.*
  - *Do not forget non-EU strategies, i.e. National, Regional, Local. Use "Other"*
  - ***This section is not a list of Strategies/Policies!***

Strategy		Contribution
EU Green Deal	☐	*Enter text [recommended max 1000 characters]*
Territorial Agenda 2030	☐	*Enter text [recommended max 1000 characters]*
EU Strategy for the Adriatic and Ionian Region (EUSAIR)	☐	*Enter text [recommended max 1000 characters]*
EU Strategy for the Alpine Region (EUSALP)	☐	*Enter text [recommended max 1000 characters]*
WESTMED (to be mentioned in Other)	☐	*Enter text [recommended max 1000 characters]*
Other (e.g. thematic strategies)	☐	*Enter text [recommended max 1000 characters]*

C 2.6 Synergies? – Past or current projects

KEY FOR THIS CALL FOR PROPOSALS!!!

C.2.6 Which synergies with past or current EU and other projects will the new project make use of ?

All projects are expected to build on existing experience and go further, which means improving as well as strengthening, extending or intensifying it. This includes the selected output, but you may also involve others.

- *Please clearly describe* ***how the new project intends to build on*** *available results/knowledge,* ***for each project identified (please specify the concerned EU-funded Programmes!)****.*

- *You are expected to include here the project or projects having developed the output selected from the catalogue, but also any other project that you intend to establish synergies with.*

- ***For the projects having developed the selected output, you must indicate your direct or indirect connection with them*** *(i.e. having participated in their implementation or having been in contact with them).*

QUALITY OVER QUANTITY!!

Assessment criteria - Relevance & Cooperation

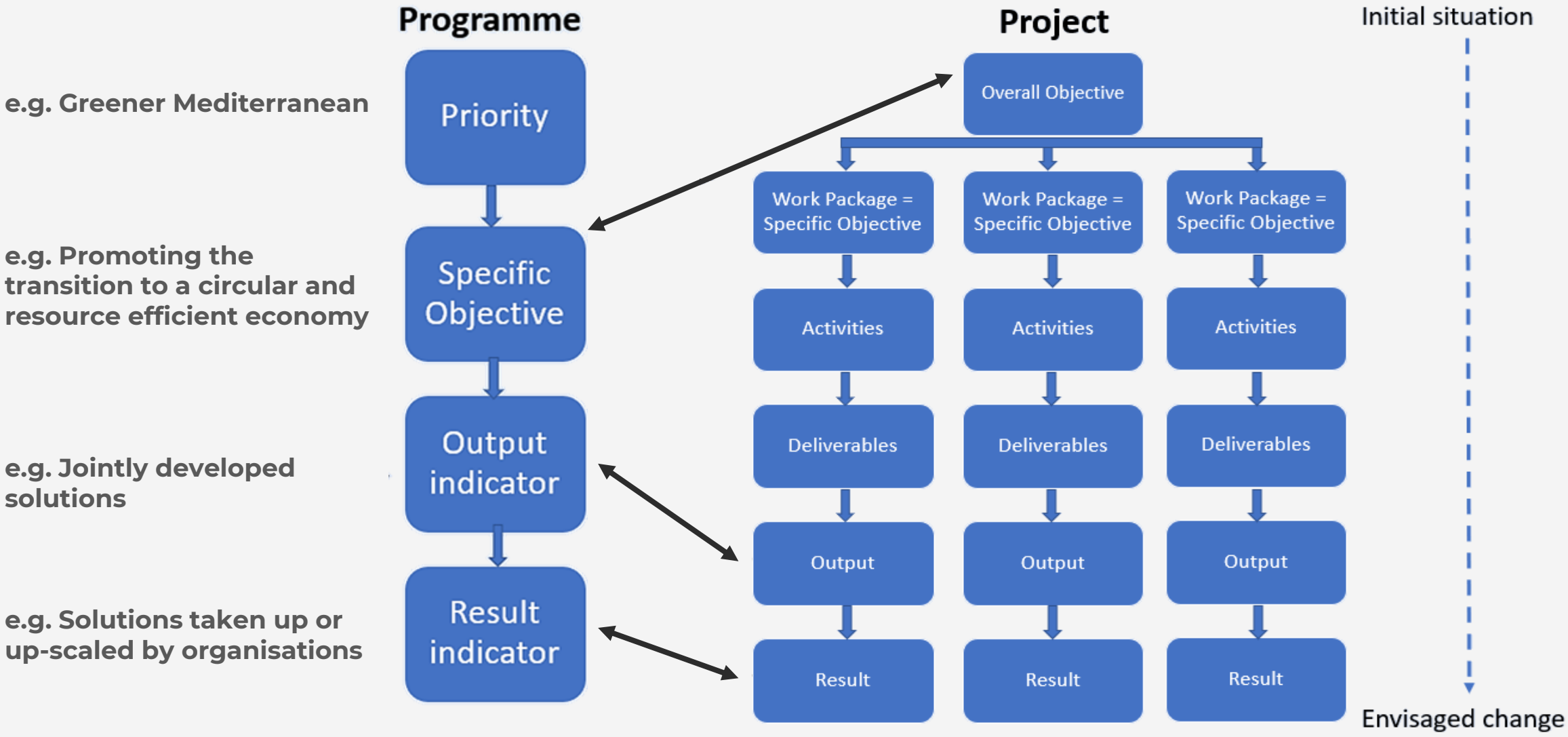
Assessment questions (Main questions)	Guiding principles for the assessment To what extent does the project … (Sub questions)	SCORE	Comment	Sections in AF
1.Project Relevance (with Euro-MED context and with call expectations) *How well is a need for the project justified?*	·The project addresses common territorial challenges of the Programme or joint asset of the Programme area – there is a real need for the project (well justified, reasonable, well explained)			C.2.1
	·The project demonstrates the relevance of the selected output for the Interreg Euro-MED context.			C.2.2
	·The project clearly contributes to wider strategies on one or more policy levels (EU / national / regional), particularly those relevant for the MMM.			C.2.5
	·The project actions demonstrates solutions that go beyond existing practices in the sector/programme area/participating countries			C.2.2 C.2.6
2.Cooperation character *What added value does the transnational cooperation bring?*	·The importance of the transnational approach for the topic addressed is clearly demonstrated			C.2.3
	· The results cannot (or only to some extent) be achieved without transnational cooperation.			C.2.4
	· There is a clear benefit from cooperating for the target groups / Programme area.			
	· Cooperation criteria are fulfilled (Please take note that the evaluator will pay special attention to the fulfilment of at least 3 of the following cooperation criteria: joint development (mandatory), joint implementation (mandatory), and joint staffing or joint financing).			C.7.5

Attention: if score in this question = 1 > Automatic rejection of the proposal

Project logical framework – C2.1 and C.4

- Aligned with the Programme's mission
- Liaises with wider initiatives and programmes
- Contributes to the expected Programme results and indicators as per ToRs
- Links project specific objectives-activities-outputs-results
- Targets a desired change on the territory
- Provides for obtaining the pursued result
- **Actions deployed to implement the Strategical Framework**

Look for consistency (call objectives/project objectives, project objectives/actions, actions/partners/budget/timetable, context/issues/responses)



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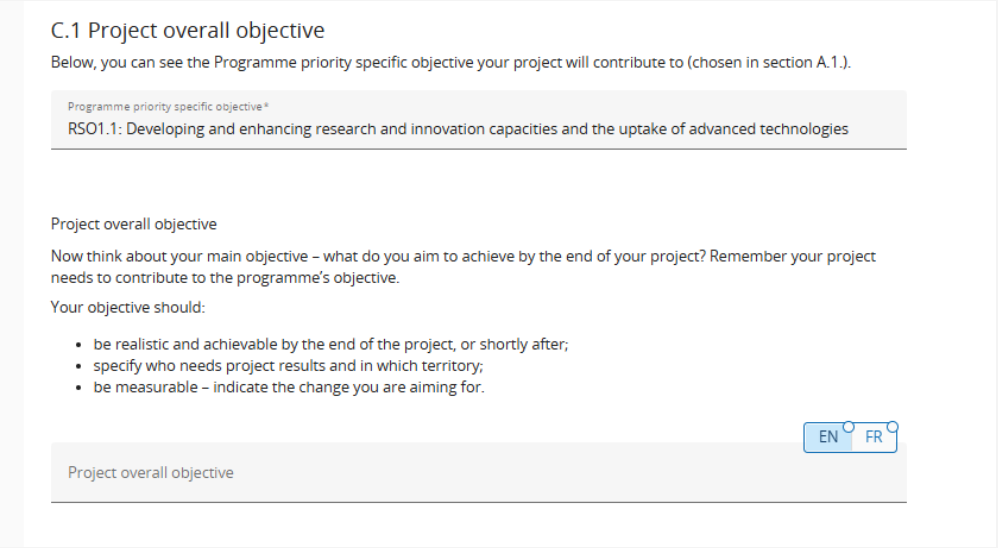
Where to write the objectives?

Overall objective objective – C2.1



C.1 Project overall objective

Below, you can see the Programme priority specific objective your project will contribute to (chosen in section A.1.).

Programme priority specific objective *

RSO1.1: Developing and enhancing research and innovation capacities and the uptake of advanced technologies

Project overall objective

Now think about your main objective – what do you aim to achieve by the end of your project? Remember your project needs to contribute to the programme's objective.

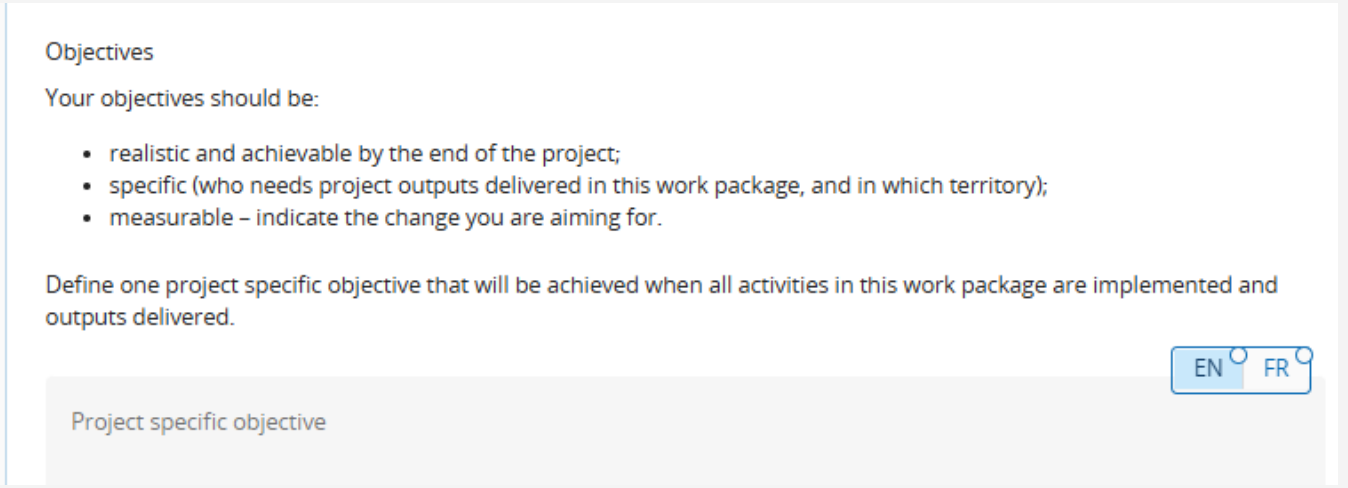
Your objective should:

- be realistic and achievable by the end of the project, or shortly after;
- specify who needs project results and in which territory;
- be measurable – indicate the change you are aiming for.

EN FR

Project overall objective

Specific objectives – C.4 > Work Package > Objectives



Objectives

Your objectives should be:

- realistic and achievable by the end of the project;
- specific (who needs project outputs delivered in this work package, and in which territory);
- measurable – indicate the change you are aiming for.

Define one project specific objective that will be achieved when all activities in this work package are implemented and outputs delivered.

EN FR

Project specific objective

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Assessment criteria Intervention Logic

Assessment questions (Main questions)	Guiding principles for the assessment To what extent does the project … (Sub questions)	SCORE	Comment	Sections in AF
3.Project Intervention Logic *To what extent is the project intervention logic relevant?*	·The project overall and specific objectives (including communication objectives) clearly contribute to the achievement of the Programme priority specific objective and is linked to the Results Amplification Strategy and the mission tackled. ·The project outputs and results contribute to the Programme indicators – and are in line with the specific objectives and the requirements of the Priority.			C.1 C.4(only specific objectives description) A.5

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Partnership

Expected partnership – eligibility criteria

Reference documents:
Terms of Reference (Annex)I
Programme Manual

- **As a minimum, the project partnership must be composed of organisations based in five (5) different countries within the Interreg Euro-MED cooperation area** (eligibility criteria B.1).
- **The LP is a public body, or a body governed by public law** (as defined in Directive 2014/24/EU) (eligibility criteria B.2).
- At least **2 partners are based in an EU region** of the Programme cooperation area

Project partners in charge of transferring the output must demonstrate experience with it and competence to develop the transfer process.

Project Partners taking up the transferred output shall have direct competence to uptake it in at least one of the eligible areas of the Programme.

If the consortium of the proposal doesn't include any organisation previously involved in the development of the selected output to transfer, it will be positively evaluated during project assessment if the partners have been at least in contact with them.

Lead Partner - staff profile

- **Project coordinator**: thematic coordination of the project activities and work packages

- **Financial manager**: to ensure the management of the project budget, including budget modifications, financial reporting and submission of payment claims to

- **Legal representative** : has the power to act and sign, on behalf of the Lead Partner, and is responsible for the signature of contractual documents

To give them access to Jems – Please add them to the "Project privileges" section

Check out : Programme Manual «Building my consortium »

Additional staff profiles

Required **for each project** either as part of the Lead Partner or other Partner's team

- **Communication officer** responsible for the whole project communication activities
- **Coordinator for result amplification** in charge of implementing the Results Amplification Strategy for the project.
- **Coordinator for carbon footprint** in charge of the strategy for the reduction and potential offsetting of the project's carbon footprint.
- **Data Controller and Data Protection Officer** for the project

To be included on Jems only after project approval – "Project Managers" section

Check out : Programme Manual «Building my consortium »

C.3 Project partnership – explain the team

C.3 Describe the structure of your partnership and explain WHY these partners are needed to implement the project and to achieve project objectives. What is the contribution of each partner to the project?

- *The description should focus on the complementarities between partners and clearly explain the structure of the partnership. Moreover, please describe how the associated partners will be involved.*

- *Please identify in particular those project (and associated) partners chosen regarding their competences on the selected transfer territories related to the specific territorial and thematic challenges of this call and provide here all complementary relevant information justifying the selection of the transfer areas.*

- *The transfer territories shall hence be mentioned in this section, and the partners transferring or taking up the outputs shall also be listed.*

- *Otherwise, individual roles and competences of partners are to be detailed in Section B 1.6*

B 1.6 Partner motivation and contribution

Introduce the players !

Which of the organisation's thematic competences and experiences are relevant for the project?

- *If applicable, please briefly describe the **organisation's thematic expertise** related to the topic of the project and their **experience related to the selected output**. The organisation should also explain its experience in participating in and/or managing EU co-funded projects or other international projects related to the selected topic. Be specific, name related projects and describe how this experience will contribute to the project, avoiding a simple list of projects.*
- *In addition, the organisation must also describe its expertise and **competences in the targeted area** addressed by the project to justify its territorial relevance under this call for projects.*

What is the role (contribution and main activities) of your organisation in the project?

- *Please describe the **role of the partner** in the project: in which activities it will participate; and its potential role as WP or Activity Leader or transversal role (eg communication leader, RAS referent, Carbon Footprint referent). **Make sure it relates to the partner's competences and experiences and underline its contribution when transferring the output to one of the targeted areas**. Please **specify in which Work Package**(s) the partner will be involved. The partner can be involved in some or all work packages depending on the partnership architecture and definition of roles.*

B. Associated organisations

Describe the role and interest of the associated partner in the project.

- *Please specify the **role** played in the project by the associated partner:*

  - ***Advisory** (provide expertise in the theme tackled) -*
  - ***End-users/receivers/final beneficiaries** (use the outputs delivered) -*
  - ***Observer/supporter** (for endorsement)*

  Please note that this section will also appear in the Associated Partner declaration.

C.7 Project management

C.7.1 How will you coordinate your project?

- *Who will be responsible for coordination?*
- *Will you have any other management structures (e.g., thematic groups, WP managers)?*
- *How will the internal communication work?*

Assessment criteria - Partnership relevance

To what extent is the partnership composition relevant for the proposed project?

Assessment questions (Main questions)	Guiding principles for the assessment To what extent does the project ... (Sub questions)	SCORE	Comment	Sections in AF
4.Partnership relevance *To what extent is the partnership composition relevant for the proposed project?*	• The project involves the relevant actors needed to address the challenge/joint asset for territorial development and the objectives specified for the mission tackled			C.3
	• The project partnership: - is balanced with respect to the levels, sectors, territory and geography - consists of partners that complement each other - each partner plays a defined role			B.1
	• Partner organisations have proven experience and competence in the thematic field concerned. They also have the necessary capacity to implement the project (financial, human resources, etc.) – in particular, the Lead Partner demonstrates capacity/competence in coordinating the project action and the partnership. • Project organisations in charge of transferring the output demonstrate experience with it and competence to develop the transfer process. • Partners taking up the transferred output have direct competence to uptake it in at least one of the eligible areas of the Programme. • If the consortium doesn't include any organisation previously involved in the development of the selected output to transfer, partners prove having been at least in contact with them.			B.1 C.7.1
	•Associated partners have a defined role and bring added value.			

Attention: if score in this question = 1 > Automatic rejection of the proposal

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Questions ?

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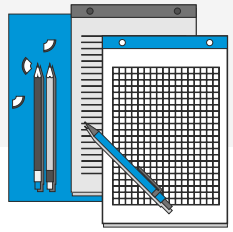
Work plan

Points of attention

- The work plan is structured around **Specific Objectives**
- **Project management** must not be a work package per se (but must be considered in implementation time and budget)
- Only **key deliverables** (directly related and meaningful to the results) shall be listed in the Application Form. No need to list intermediary deliverables.
- An activity can have none, one or more **deliverables that contribute to the development of a project output**.
- **Budget allocation per Work Package** is not required in the Application Form
- Do not forget **Mandatory activities**



Tips – Work Plan

. Be reasonable : **Not too many Work Packages**, and with clear titles, so that we can clearly see the logic between them. No management WP. No communication WP.

. Be straightforward : **Project's Specific Objectives' description must be understandable** (what is the aim).

. Be organized : in **the activities' description**, we must see **who** will **do what**, depending on competencies.

. Be selective : **Internal deliverables** (e.g. minutes of project meeting) must not be declared as such but only mentioned in the activity description.

. Be consistent : if your project is based on **solutions developed by other** projects, it should be visible in the Work plan

Check the courtesy Application form !

Focus on
Outputs & Results indicators

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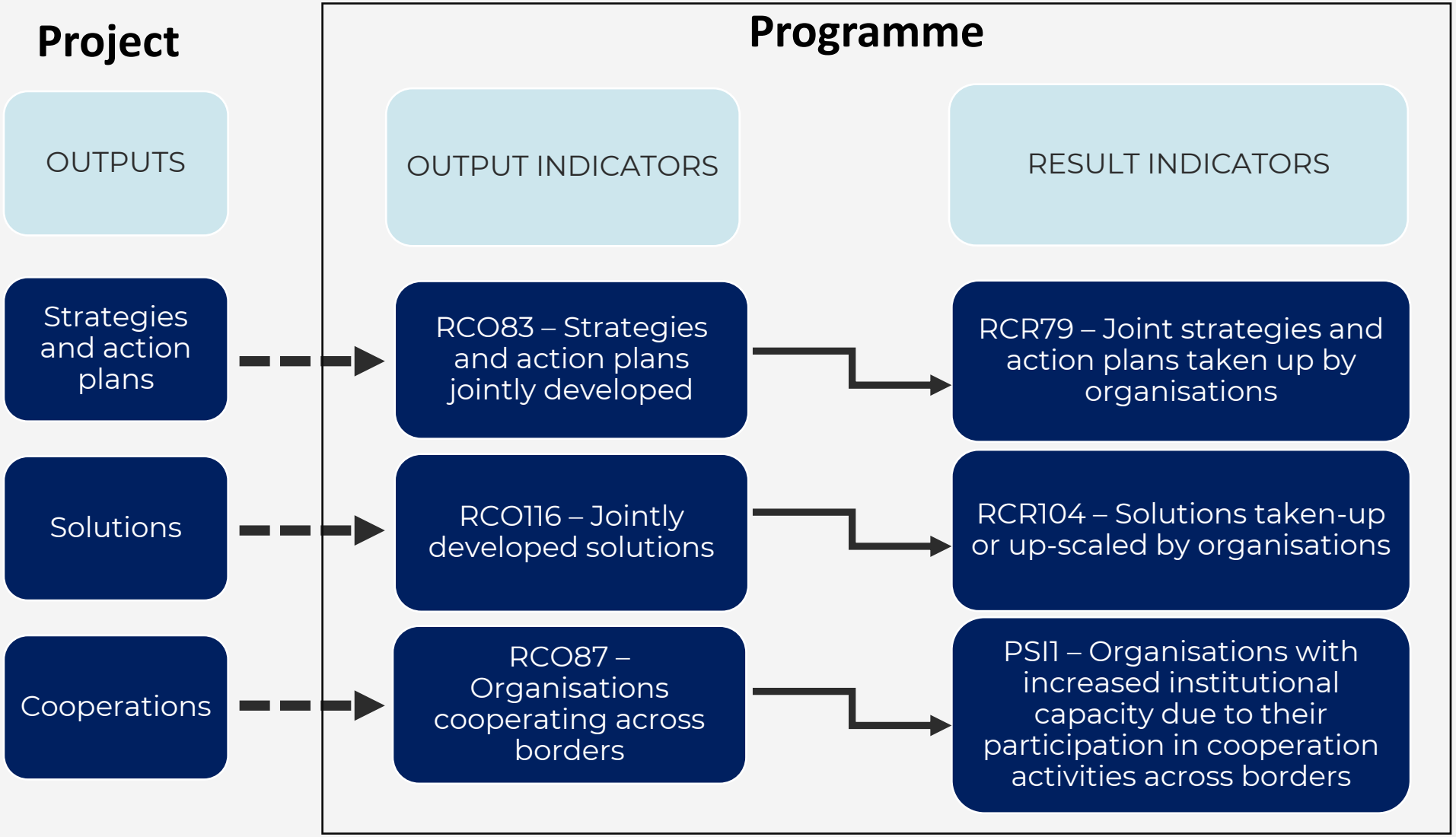
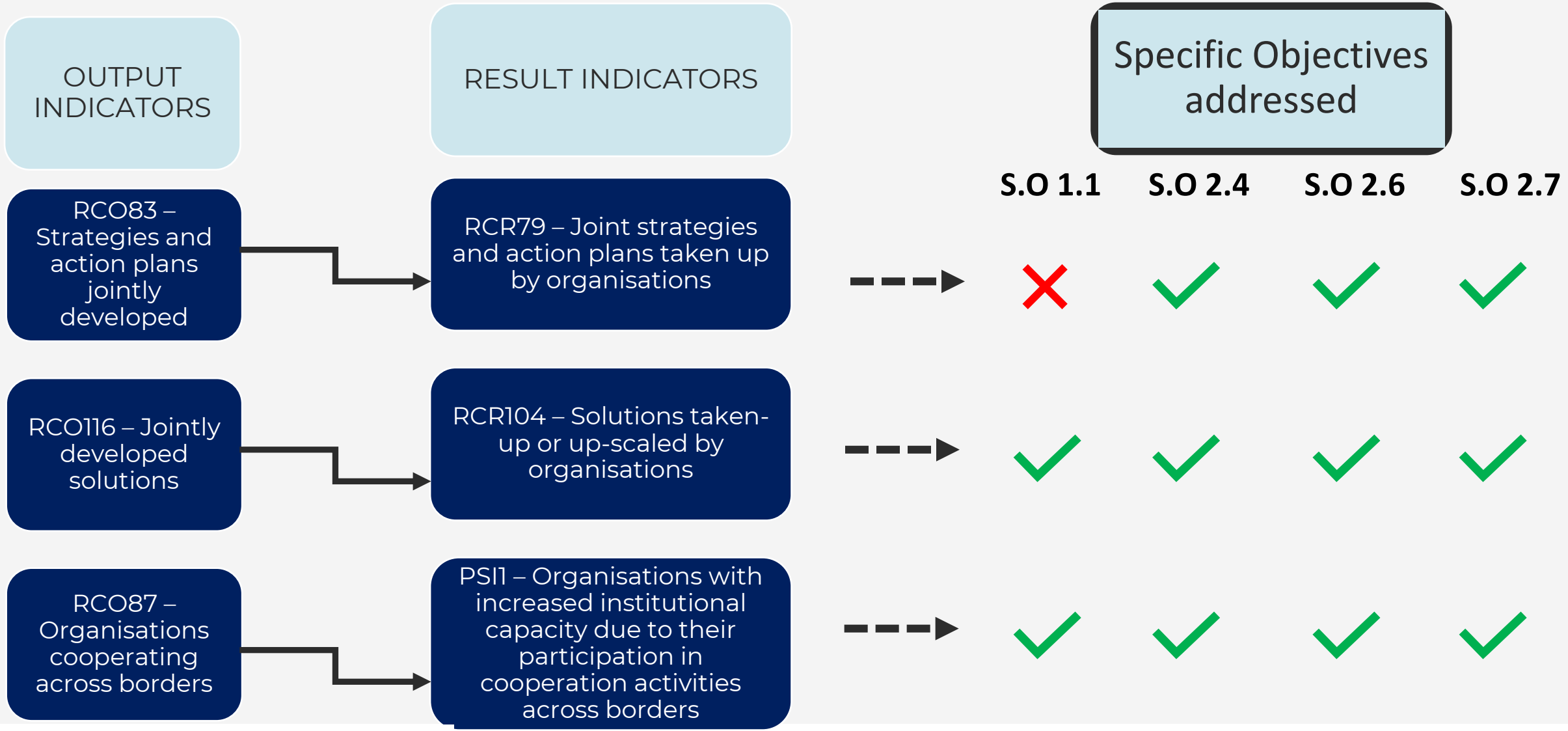

Project
Programme
OUTPUTS
OUTPUT INDICATORS
RESULT INDICATORS
Strategies and action plans
RCO83 – Strategies and action plans jointly developed
RCR79 – Joint strategies and action plans taken up by organisations
Solutions
RCO116 – Jointly developed solutions
RCR104 – Solutions taken-up or up-scaled by organisations
Cooperations
RCO87 – Organisations cooperating across borders
PSI1 – Organisations with increased institutional capacity due to their participation in cooperation activities across borders


OUTPUT INDICATORS
RESULT INDICATORS
Specific Objectives addressed
S.O 1.1
S.O 2.4
S.O 2.6
S.O 2.7
RCO83 – Strategies and action plans jointly developed
RCR79 – Joint strategies and action plans taken up by organisations
RCO116 – Jointly developed solutions
RCR104 – Solutions taken-up or up-scaled by organisations
RCO87 – Organisations cooperating across borders
PSI1 – Organisations with increased institutional capacity due to their participation in cooperation activities across borders

TIPs - Outputs and Results indicators

. **Always foresee** Output related to Indicator **RCO87** (organisations cooperating = **PP+AP**) and declare its related **Result PSI1** (organisation with increased institutional capacity)

. Do not forget the **JOINTLY DEVELOPED** dimension for Outputs RCO83 and RCO116 (at least 2 participating countries, but also consider the whole partnership depending on the roles).
+ **Value** should correspond to the one developed transnationally, not count all local implementations.

. When designing Outputs, check out in Annex C of Programme manual the **criteria for validation** (e.g. tested and ready to transfer for Joint developped solutions)

. Be realistic in the **Results target values**. As a general trend :

*It is estimated that 70% of the organisations cooperating in the programme will be able to demonstrate increased capacity in the relevant project thematic at the moment of project completion.
*It is estimated that 90% of Jointly developed solutions will be adopted by relevant organisations.
*It is estimated that 80% of Joint strategies and action plans will be adopted by relevant organisations.

Focus on Mandatory activities

Monitoring the project carbon footprint

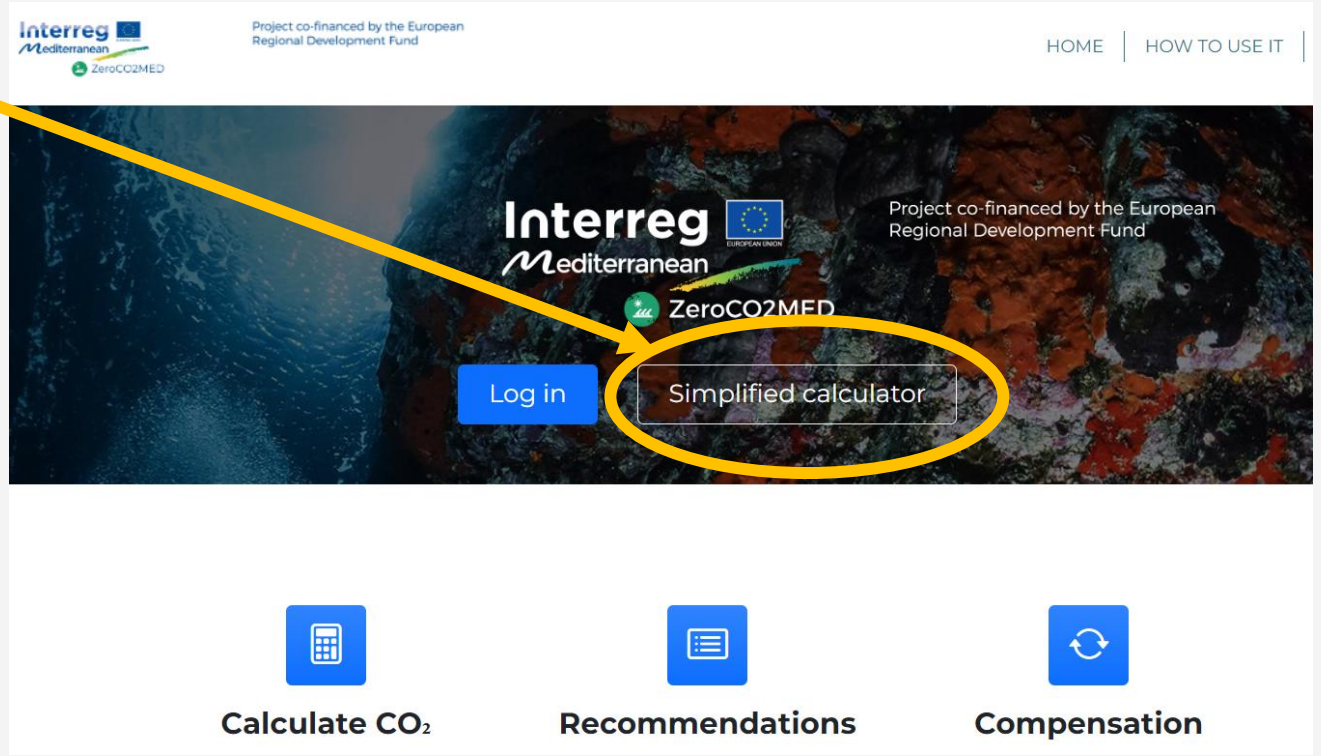
- **Step 1**: reduce project carbon footprint by design!
- **Step 2**: calculate the project carbon footprint
- **Step 3**: reduce your project emissions when feasible

HOW?

✓ Methodology for calculation

✓ Online tool used for the monitoring and calculation of carbon emissions

✓ A range of recommendations for reduction



https://carbonfootprint.interreg-euro-med.eu/

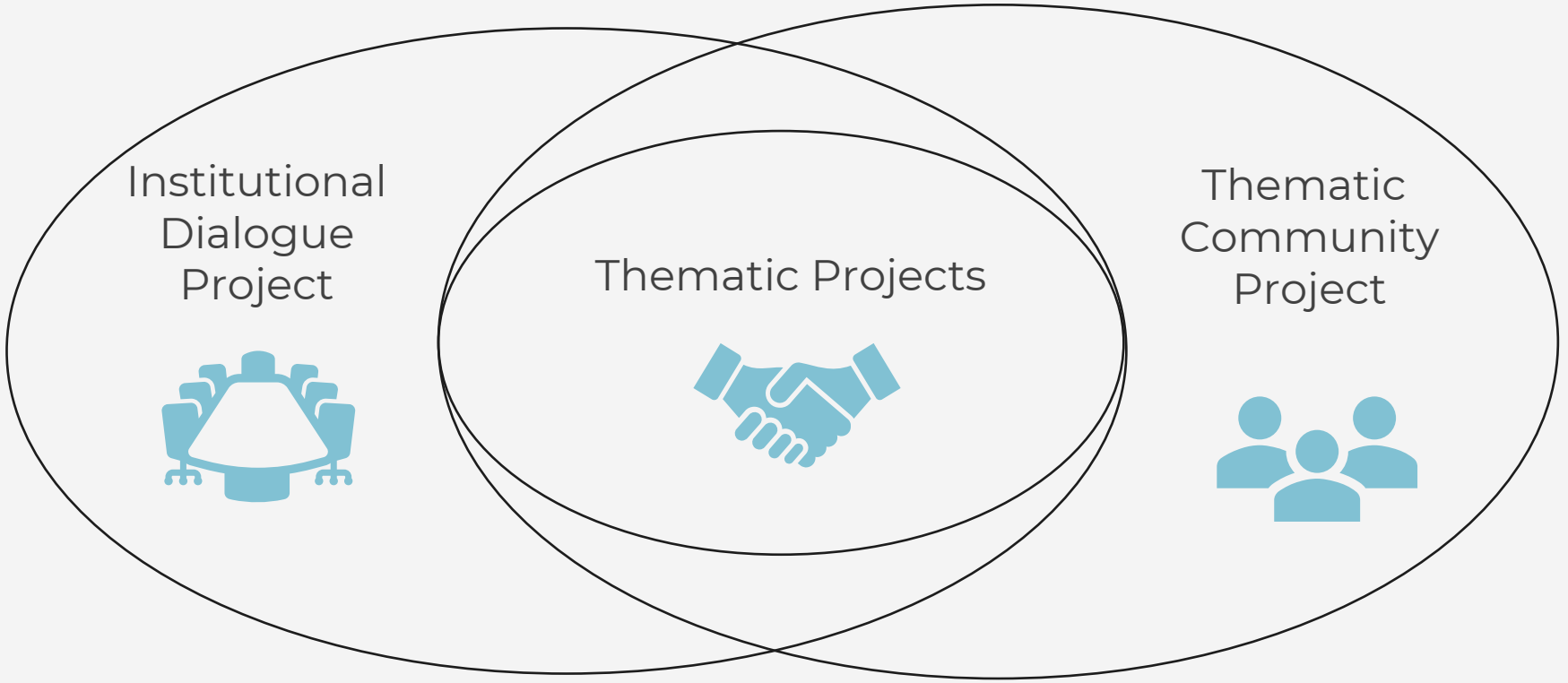
Reference documents:
Programme Manual
Tool Manual

Activity can be included in any Work package (section C.4)

Contributing to the Result Amplification Strategy

What is foreseen at least with Governance Projects

- F2F meetings
- Joint events
- 1 video of project
- Training material



Reference documents:
Programme Manual
Terms of Reference

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Activity can be included in any Work package (section C.4)

According to GP's strategies

Thematic developments and policy uptakes

- **Database**: provide relevant information to feed the databases developped
- **Working groups**: participate in clustering process, development of synergies, collective thematic work (surveys, review of documents, provision of examples, etc.)
- **Networking activities (**in addition to mandatory joint event): participate in events for collective dissemination, transferring and integration processes
- **Joint capacity building activities**: participate in content developement and or participate in training/mentoring/support processes offered by TCP
- **Transferring potential**: provide information to enable proper analysis of replicability, transferability and integration potential of project results
- **Mainstream support**: share previous experiences and mainstream methodologies

Focus on Communication activities

VS

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How to integrate communication in your application form?

1

Past: Dedicated Work Package

Communication was often treated as a separate, obligatory task.

2

Present: Cross-cutting Approach

Communication is now **integrated** across work packages and project activities.

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Specifically, what is expected from you?

C.4 Work packages	C.7.3 section
Communication objectives *(at least one in the entire AF)*	Communication approach
Communication activities	
Communication deliverables	

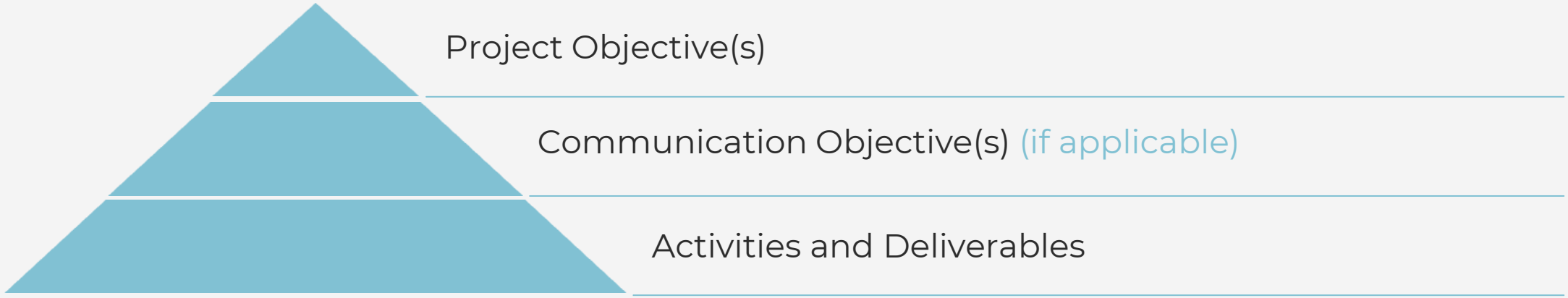
Remember to be specific in your description

Work packages: Setting communication objectives

Each project must include at least one communication objective in at least one of its work packages.

- The number of communication objectives depends on your project's complexity and goals.
- It can be 0, 1, 2 (or more) per work package.

Structure of a work package



Work packages: How to add communication activities?

- Directly in the **description** of each activity
- Can be standalone activities **only if they are relevant enough** and of **significant importance** for the project.
    - In this case, use descriptive and precise titles instead of generic terms.
    - E.g. Do not write "Communication activities" but "Online and on-site communication campaign to support the adoption of [solution] by [target]"

Work packages: How to add communication deliverables?

- Directly in the **description** of each activity
- Can be standalone deliverables **only if they are relevant enough** and of **significant importance** for the project.
    - In this case, these specific deliverables must highly contribute to the dissemination of the project results, capacity/community building activities, etc.
    - E.g. No key deliverable such as "Project newsletter" or "Website update"

Tools provided by the Programme

Do NOT include them in your budget

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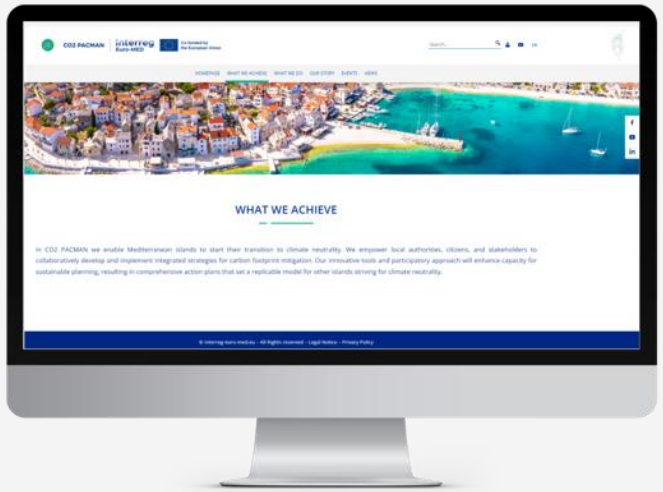
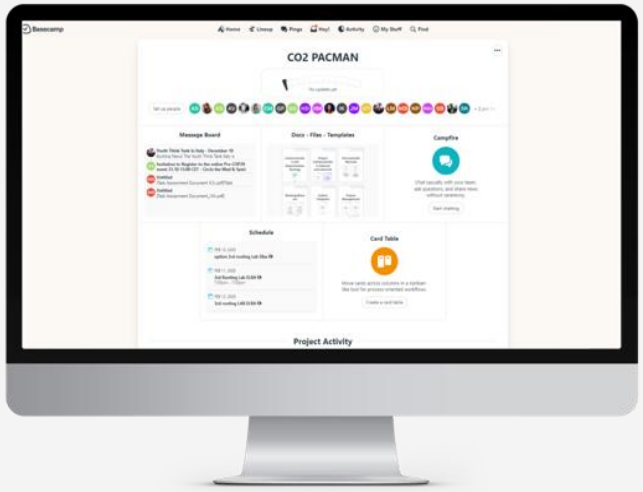
CO2 PACMAN





Project logo

Project website

Basecamp tool

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C.7.3 Section: Describing your communication approach

Do NOT repeat communication activities described in the WPs

1 Coordination

Identify who will lead communication and ensure partner involvement.

2 Results Transfer

Explain how communication will support in the project results dissemination.

3 Channels Selection

Choose and justify the communication channels you'll use.

C.7.3: Role and profile of your Communication officer

1. **Project-wide Responsibility**
   Responsible for the whole project communication activities

2. **Experience and Expertise**
   MUST have experience in communication

3. **Collaborative Approach**
   Work closely with Thematic community projects and the Programme

4. **External Representation**
   Attend relevant external events to promote the project

Job description in the Programme Manual

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To remember:

Clear Objectives and Targets

Define your communication goals and audience from the start.

Prioritise Communication

Recognise its importance in achieving project success.

Strategic Planning

Develop a communication strategy during the application phase.

Integrate Across Activities

Embed communication throughout your project's work packages.

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Assessment criteria | Work Plan

6. Work plan *To what extent is the work plan realistic, consistent and coherent?*	• Proposed activities and deliverables are relevant and lead to planned outputs and results • Project outputs and results are realistic (it is possible to achieve them with given resources – i.e. time, partners, budget – and they are realistic based on the quantification provided) • Distribution of tasks among partners is appropriate (e.g. sharing of tasks is clear, logical, in line with partners' role in the project, etc.) • Time plan is realistic, and activities, deliverables and outputs are in a logical time-sequence. • Communication activities (and deliverables) are appropriate to reach the relevant target groups and stakeholders • Project outputs are durable (the proposal is expected to provide a significant and durable contribution to solving the challenges targeted)-if not needs to be justified • The work plan includes complementary actions and/or mutual exchanges with projects selected by other MMM Programmes in the frame of the coordinated call.	C.4 C.5 C.6 C.7.2, C.7.3 D C.8.1, C.8.2 C.8.3	

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Questions ?

Short break

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The budget

Guiding principles

- **Sound financial management:** Economy, Efficiency, Effectiveness (Financial Reg 2018/1046)
- Budgeting in **Euros**
- Activities to be implemented mainly in the Interreg **Euro-MED cooperation area**
- Project budget developed in **close cooperation** with partners
- Budget **completed on Jems at partner level**
- **State aid self assessment** during application phase but then checked and confirmed/or not
- Budget divided between **5 costs categories and 3 reporting periods**
- Total project budget must be in line with the **work plan + coherent with the forecast (D.3)**

Co-financing of operations

ETC projects are co-financed by the **Interreg Fund** (ERDF + IPA)

- The Interreg fund represents **80% of the total eligible budget** of the project for all partners
- The remaining **20% of the budget** is provided by the partners who must ensure the co-financing of their activities by the following sources of funding:
    - Public own contribution
    - Automatic public contribution (i.e. Italy, Greece, etc)
    - Other public contribution
    - Private own contribution
    - Other private contribution

Total Budget CALL07 : 8M
800 000€ max per project

Forms of reimbursement

Real Costs

- The project partners commit and pay the expenditures.
  They justify expenditure by means of invoices or any other equivalent accounting document.
  They ensure that expenditure is referenced in an accounting system, and is based on the performance of works, services or supplies.

Simplified Cost Option

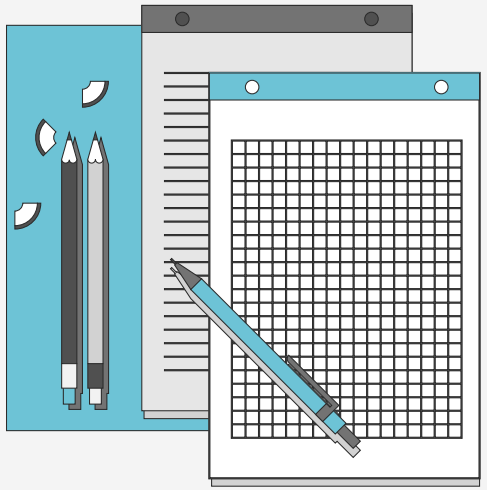
- **Lump sum for preparation costs**
  Total amount **37.000 €**
  This lump sum is fixed and compulsory for all projects and is paid once the Subsidy Contract will be signed.

- **Flat rate for office and administration**
  Fixed 15% of eligible staff costs, mandatory for all partners.

- **Flat rate for travel and accommodation**
  The flat rate for the calculation of travel expenditure varies according to the country in which the project partner is based
  - 15% Partner from an EU Member State
  - 22% Partner from an IPA State

Key points to be agreed with your Partnership

Agree the following 4 key points with your Partners:



- The origin and amount of co-financing
- Travel and accommodation method (flat rate or real costs)
- Share of Preparations costs
- State aid relevance activities + follow-up actions (if any)

This information will appear in the declaration to be signed by your PPs

If the project is approved, any change in these elements would have a significant impact on project's start-up phase.

Solid Application Form
=
Solid Project Implementation

Drawing up my budget - Activities to budget

Communication: no dedicated WP in the Application Form

- No budget for the creation of a project logo, management tool or website costs
- Budget for the human resources needed to manage the project communication

Management: no dedicated WP in the Application Form

- Budget for the human resources needed for the implementation of project activities and reporting activities (Coordination, narrative and financial reporting)

Drawing up my budget - Compulsory activities to budget

Mentioned in the chapter “Designing the project activities" of the Programme Manual and in the specific ToR

- **Results Amplification Strategy**

Participation in at least 2 events per year and periodic exchanges of information with Programme in order to contribute to the Results Amplification Strategy and to the Programme activities

Specific cooperation activities to be integrated for cooperation with ISO1 projects

Coordinator for RAS staff costs

- **Carbon footprint**

A tool for calculation of the carbon footprint of your project activities is made available by the Programme and will be compulsorily used during reporting > staff cost for the referent person

Eligibility of Expenditures

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Hierarchy of rules on eligibility of expenditure

EU rules:

- Regulation (EU) n° 2021/1060 (Common Provisions Regulation - CPR);
- Regulation (EU) n° 2021/1058 (ERDF Regulation);
- Regulation (EU) n° 2021/1059 (Interreg Regulation);
- Regulation (EU) n° 2021/1529 (Regulation IPA III).

Programme Rules:

The Programme rules constitute **additional rules** on the eligibility of expenditure for the Programme as a whole and are set out in the **Programme Manual.**

National eligibility rules:

National eligibility rules apply to issues that would not be covered by the above-mentioned EU or Programme eligibility rules and must be checked, prior to the execution of the expenditure, with the relevant National Authority.

Eligibility period

A. Preparation

The costs for the preparation and contracting phase are covered by a lump sum established by the Programme and indicated in the approved Application Form

B. Implementation

The starting date of eligibility is the date of the approval of the project by the Programme Committee

All operational expenditures must be related to the implementation of an activity carried out before the official end date of the project as established in the most recent version of the approved Application Form

Expenditure, whether related to the implementation of the project or to closure activities, must be **incurred** and **paid** by the end date of the project

Any expenditure paid after this date, whatever the nature of the activity concerned, is ineligible!

Categories of costs

1. Staff costs
2. Office and administrative costs
3. Travel and accommodation costs
4. External expertise and services costs
5. Equipment costs

Staff costs

Eligible costs in this category are limited to the payment of gross salaries of the staff employed by the beneficiary for implementing the project

> **One single method for claiming staff : Fixed percentage.**

For each staff member = **estimated** average of monthly working time spent on the project expressed in percentage

Same percentage within a same reporting period

No need to establish a separate working time registration system

In case of specific contracts check the eligibility of your staff a such with your NA

Reference :

- Art 39 Reg 1059/2021
- Art. 55, 2 Reg 1060/2021
- Programme Manual

Categories of costs

1. Staff costs
2. Office and administrative costs
3. Travel and accommodation costs
4. External expertise and services costs
5. Equipment costs

Office and administration

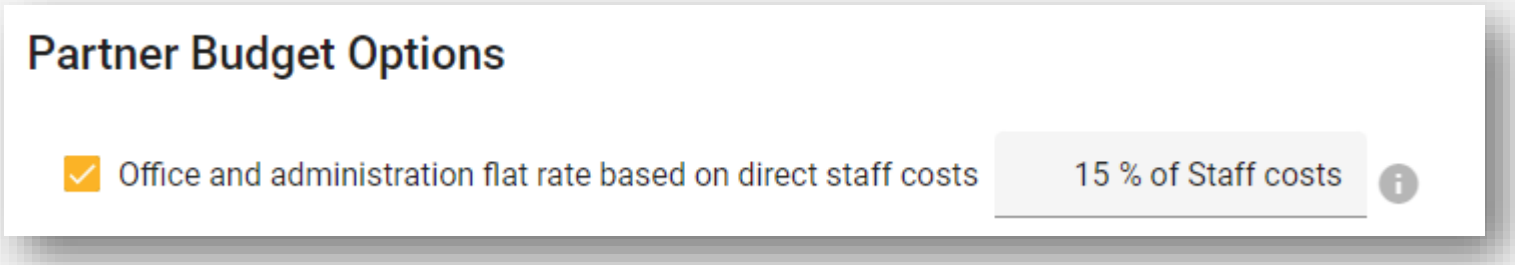
Operating and administrative expenditures **necessary** for the project implementation, the so-called indirect costs.

- Automatic flat rate calculated based on eligible staff costs

- Simplified cost option
- **Mandatory** for all project partners **and fixed at 15%**

Those costs are automatically calculated by the Programme on the basis of the staff costs

No expenditure can be declared as **real cost** under any other cost category



Reference :

- Art 40 Reg 1059/2021
- Art. 54 b Reg 1060/2021
- Programme Manual

Categories of costs

1. Staff costs
2. Office and administrative costs
3. Travel and accommodation costs
4. External expertise and services costs
5. Equipment costs

Travel and accommodation

Expenses of the **project partner staff** for missions essential to the project implementation

The eligible expenditure under this cost category are (exhaustive list):

- Travel costs (e.g. tickets, travel and car insurance, car mileage, toll and parking fees) ;
- Costs of meals ;
- Accommodation costs ;
- Visa costs ;
- Per diem (daily allowances).

Any item of expenditure above listed already covered by a daily allowance should not be reimbursed in addition to the daily allowance.

Reference :
Art 41 Reg 1059/2021
Programme Manual

Travel and accommodation

Calculation methods

Simplified Cost Option (recommended)

15% of eligible staff costs (EU partners)

22% of eligible staff costs (IPA partners)

OR

Real costs

only in case the flat rate is not an appropriate method for the partner for justified reasons

- Each partner **choose** the method to be adopted for the calculation of travel and accommodation
- it will apply for the implementation of **all the Interreg Euro-MED projects** in which the partner participate
- It will not be possible to modify it after the partner's first project has started
- The chosen calculation method and the justification, if any, will be checked by the JS during the pre-contracting phase

Travel and accommodation

Flat rate of eligible staff costs ⟶

- 15% of eligible staff costs (EU partners)
- 22% of eligible staff costs (IPA partners)

Simplified cost option - main characteristics and advantages

- Not necessary to set a detailed budget for travel and accommodation
- No obligation to document or prove that the expenses have been incurred and paid (No audit trail needed!)
- Automatically calculated and reimbursed
- Huge reduction of the control effort and speed up of verifications at all levels
- Time better used by PPs and LP to focus on the project activities, and an accurate reporting

Travel and accommodation

Real costs → In **exceptional** and duly **justified** cases

- **Complete audit trail** needed
- Link to the project and to the implementation of the project must be **documented**
- National and internal eligibility rules to be considered (e. g. maximum daily rate for hotel and daily allowances)
- Costs must be covered by the partner organisation

Audit Trail (not exhaustive)

- Signed mission authorization, agenda, proof of payment, travel tickets, restaurant invoices
- Travel outside the cooperation area and outside the EU, the express approval of the JS is needed

Categories of costs

1. Staff costs
2. Office and administrative costs
3. Travel and accommodation costs
4. External expertise and services costs
5. Equipment costs

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External expertise and services

In case a partner does not have certain competences within its own organisation it is possible to outsource some of the project tasks.

- the costs of **expertise and services** provided by a public or private entity, or by a natural person not declared as staff of the partner organization
- the cost related to the **National Control** (Ex First Level Control)
- travel and accommodation costs for **external experts, speakers, chairpersons of meetings and service providers (mention those stakeholders in the AF!)**

Full compliance with

- **EU, Programme and national procurement rules**
- the principles of transparency, non-discrimination and equal treatment

Indicate in the **Budget** at least the **description** of each planned expertise/service, the corresponding **amount** and **the award procedure**!

Reference :
Art 42 Reg 1059/2021
Programme Manual

Categories of costs

1. Staff costs
2. Office and administrative costs
3. Travel and accommodation costs
4. External expertise and services costs
5. Equipment costs

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Equipment

Equipment **purchased**, **rented** or **leased** by the beneficiary that is not already covered by the cost category "office and administrative costs”

- Any equipment to be used for project management must be reasonably purchased at the beginning of the project
- For the equipment located and operated outside the cooperation area and outside the EU, the express approval of the JS is needed

Indicate in the **Budget** at least the **description** of each type of equipment, the corresponding **amount** and **award procedure!**

Reference :
Art 43 Reg 1059/2021
Programme Manual

Equipment

- Partners should foresee the costs on a pro-rata basis and/or according to a depreciation plan

  - **Depreciation costs** according to a depreciation plan corresponding to the period of the use for the project
  - OR **Renting costs** for the period of the use for the project
  - OR **Leasing costs** for the period corresponding to the use for the project

- Equipment which exclusive use for the project cannot be demonstrated: **proratisation mandatory!**

- **Depreciation cost**, public grants must not have contributed to the acquisition of the depreciated assets

Reference :
Art 43 Reg 1059/2021
Art 67 Reg 1060/2021
Programme Manual

Compliance with State Aid

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State Aid - Legal Framework

Reference	What
Article 107(1) of the Treaty on the Functioning of the European Union	State Aid definition
Annex XVII of the Regulation 1060/2021 (point 20)	Information whether the public support for the operation will constitute State Aid
Interreg Euro-MED **Programme Manual** (section iii-B)	Interreg Euro-MED Programme approach on State Aid
GBER: Reg 651/2014 amended by Reg 1237/2021 and Reg 1315/2023	GBER regulation and amendments
De Minimis: Reg 2831/2023 (replacing Reg 1407/2013)	De Minimis regulation and amendments
Commission Notice on the notion of State aid as referred to in Article 107(1) of the Treaty on the Functioning of the European Union	Commission provides further clarification on the key concepts relating to the notion of State aid
Guidelines on State aid for environmental protection and energy (2014/C 200/01)	Specific guideline on the notion of State aid environmental protection and energy
DG Competition website of the European Commission	Guideline on the notion of State aid

Compliance with State Aid – Programme approach

State aid relevant activities can be co-financed as project activities only if they are in strict compliance with Articles 20 (direct aid) and Article 20a (indirect aid) of the General Block Exemption Regulation or in compliance with the De Minimis Regulation

GBER

Reg 651/2014 amended by Reg 1237/2021 and 1315/2023

Under revision (from 01/27 new version may apply)

De Minimis

Reg 2831/2023 (replacing Reg 1407/2013)

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The State aid relevance

Art 20 GBER and De Minimis (direct State Aid)

State aid relevance: the implementation of the activity in the framework of the project gives an economic advantage (a benefit) which a **partner** would not have obtained under normal market conditions.

The co-financing of activities falling under state aid rules is prohibited in the European Union → exemptions for project partners participating in Interreg projects

	Strengths	Weaknesses
GBER Art 20	• Simplification scheme for ETC • **2,2 M€** ceiling per partner and per project • Ensuring participation of large audience to ETC	• **No** external public co-financing admitted • Refundable VAT cannot be reported • Administrative burdens (aid to be declared by Programme)
De Minimis	• Good scheme for small partners not often in ETC projects • External public co-financing admitted • Refundable VAT could be reported	• Low participation of the partners to Programmes with **MA located in France** • Financial constraints for partners: • Limiting the possibility of future collaborations (**300 K€** in three years) • Administrative burdens: last 3 years aid to be declared by partners (self-declaration))

Indirect Aid granted under GBER - Art 20a

- State aid relevance : *the implementation of the activity in the framework of the project gives an economic advantage (a benefit)* ***to third parties acting as undertaking*** *(end users/operators) receiving benefits from the project (such as trainings) it would not have obtained under normal market conditions.*
  - e.g : free of charge services, training, or consultancy to companies > the aid is granted to third parties who are the end users of project activities
- Indirect State aid granted under GBER Article 20a to an undertaking that is the final beneficiary of project activities cannot exceed 22 000 EUR per project

- Follow up to be done during project implementation = regular update of the information during reporting process (NC)

- https://interreg-euro-med.eu/en/documents-tools-project-applicants/

Compliance with State Aid

The “State aid criteria self-check”

The result of the check may lead to one or more of the following scenarios:

- **No State aid relevance.** In this case no conditions are set in the Application Form
- Risk of State aid relevancy , each partner should identify the perimeter of the risk :
  - **Risk can be removed.**

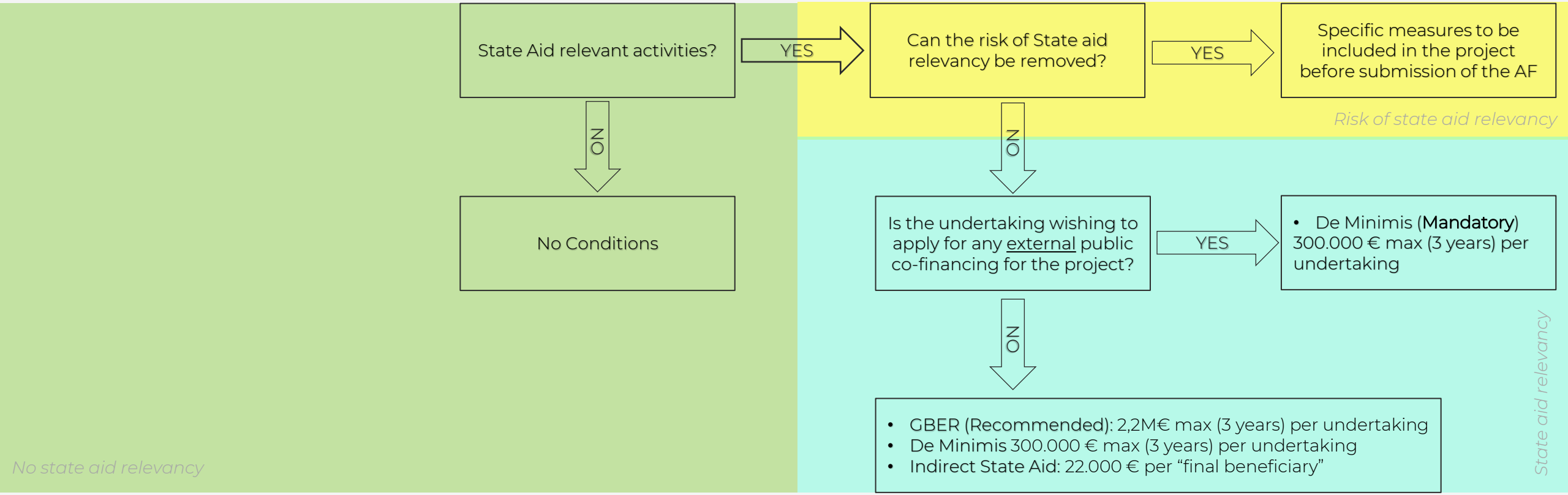
    In case of project’s approval, activities could be amended in order to eliminate the State aid relevance (e.g. wide dissemination, also to competitors, of certain project outputs).

    → specific conditions or budget reduction could be proposed
  - **Direct/indirect State aid confirmed** for one or more partners.

    The entire budget allocated to the concerned partner is considered as State aid relevant under the General Block Exemptions Regulation (GBER) or under *De minimis*,

    → specific conditions or budget reduction will be proposed

STATE AID CRITERIA SELF-CHECK



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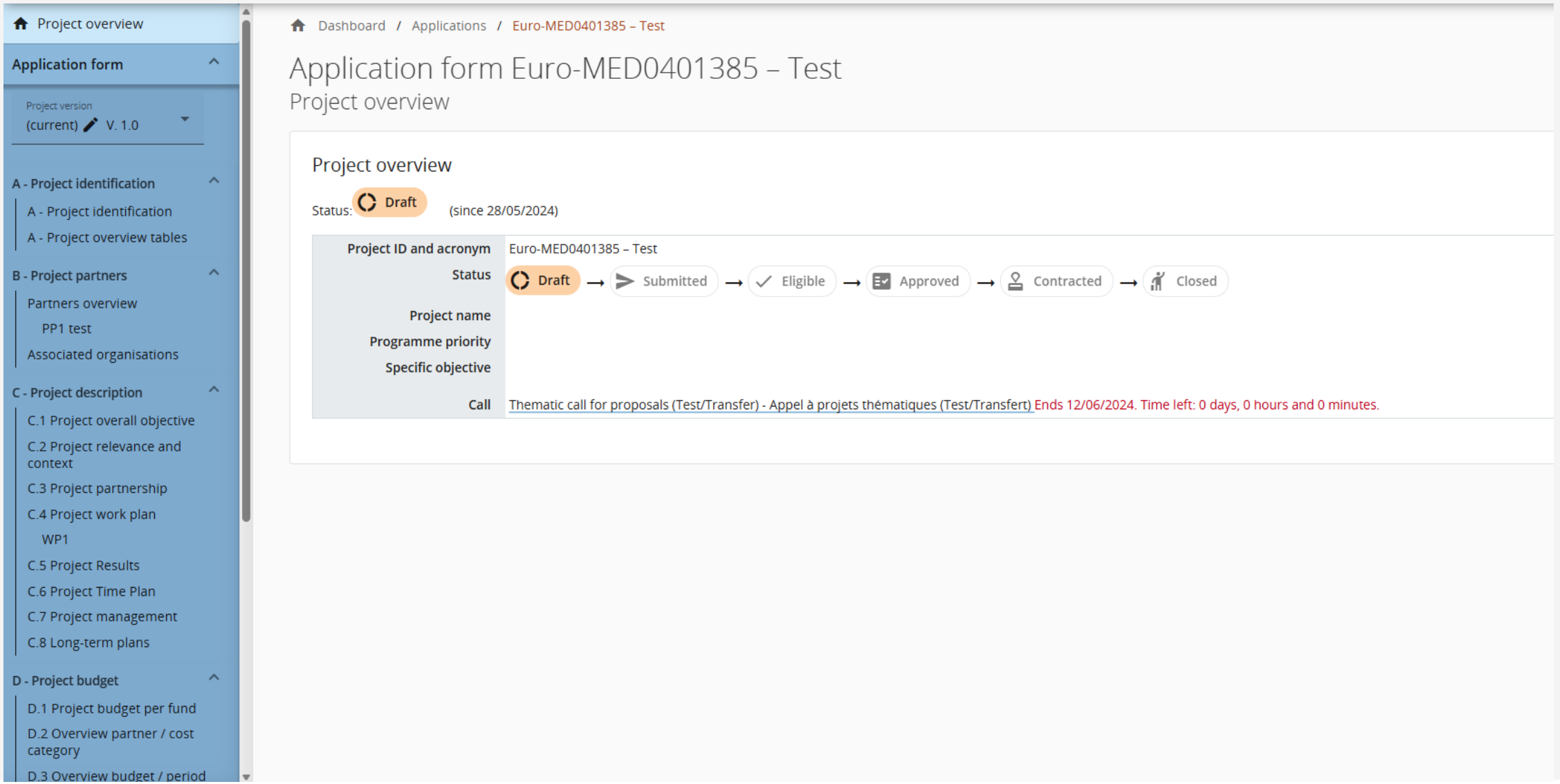
Assessment criteria | Budget

7. Budget *To what extent is the budget coherent, proportionate, realistic and valuable?*	Sufficient and reasonable resources are planned to ensure project implementation	D
	Total partner budgets reflect real partners' involvement - are balanced and appropriate corresponding to the partners' responsibilities in the project.	E.3

Jems



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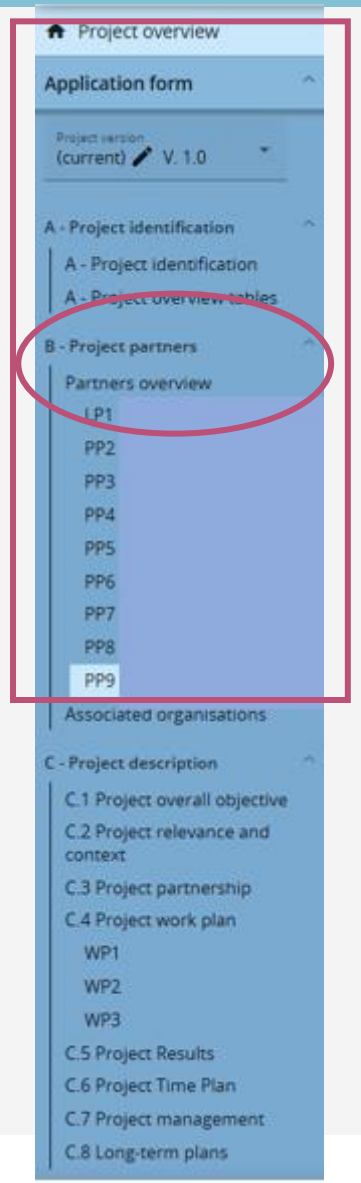
How to build your project budget in jems : step by step

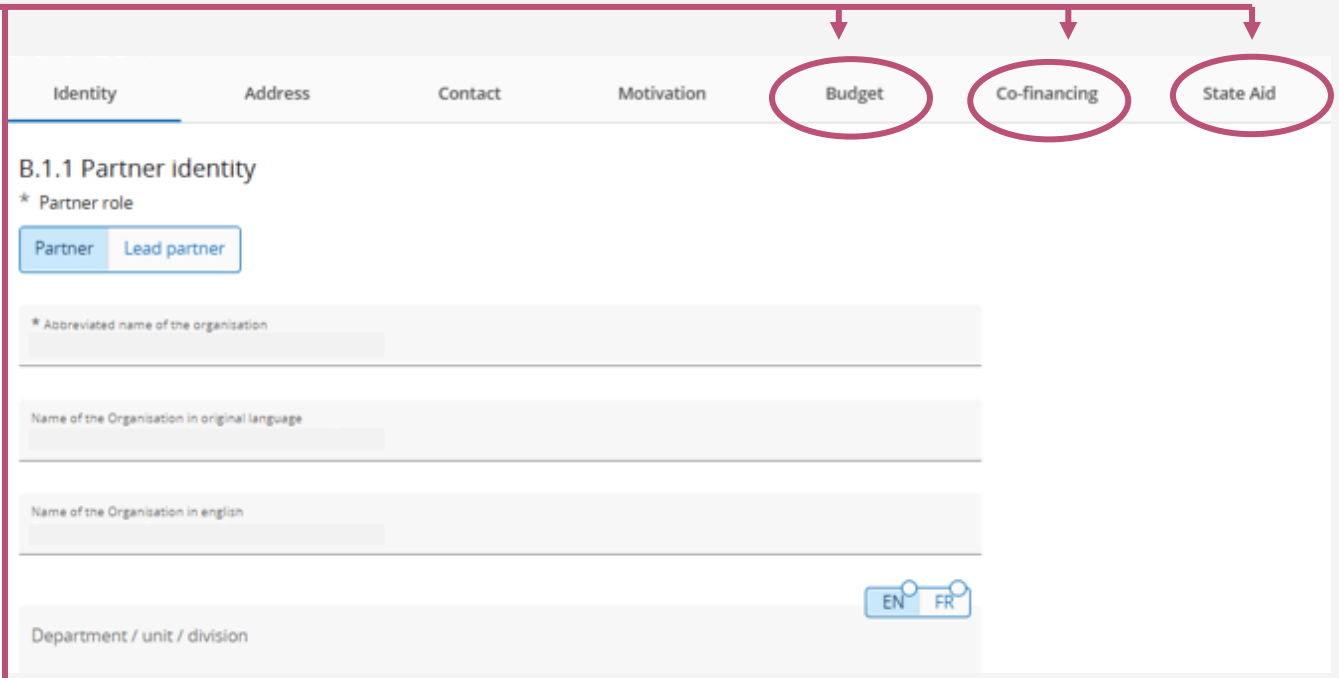


HOW TO BUILD YOUR PROJECT BUDGET?

Access in JEMS > Section B > Partner Overview > Click on your Organisation

Focus only on the three tabs, as displayed below:

1. **STATE AID :** Identifies whether the planned activities in your project are state aid relevant
2. **BUDGET :** outlines the budget plan of your project (activity and expenditures)
3. **CO FINANCING:** Details how (and if) your project is funded by multiple parties



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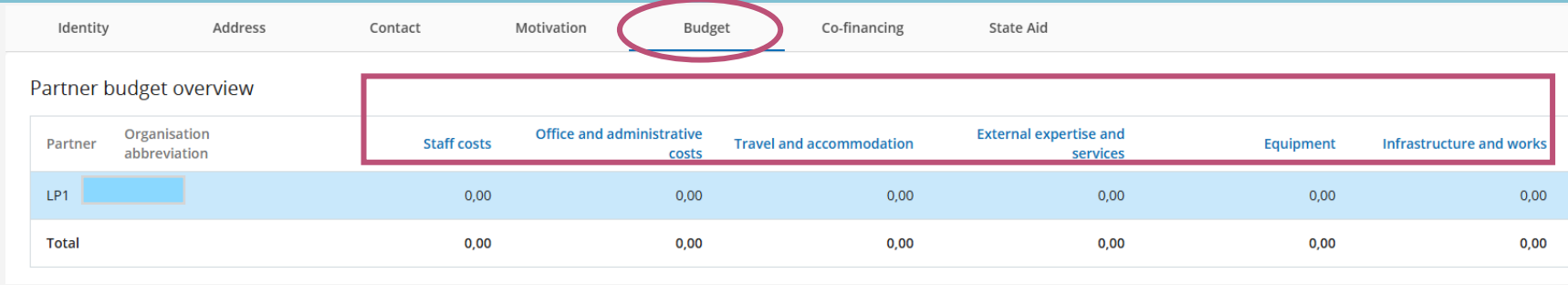
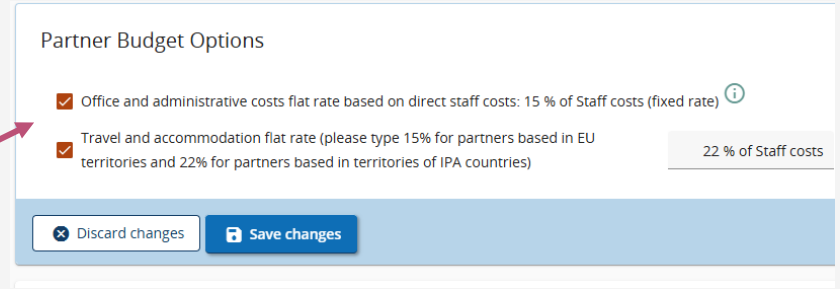
Budget section : step by step

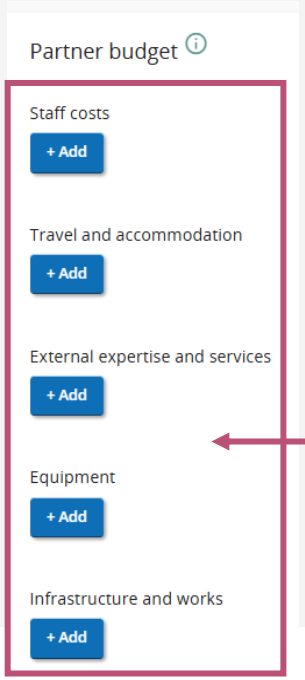
1. **Partner Budget Overwiew**
Displays all cost categories but remains empty until the budget information is fully entered.



2. **Choose and Select Calculation Methods**
Select the preferred calculation method: **Flat Rate (SCOs)** or **Real Costs**
(The system is set by default to 22%. For projects funded by ERDF, this option must be selected.)

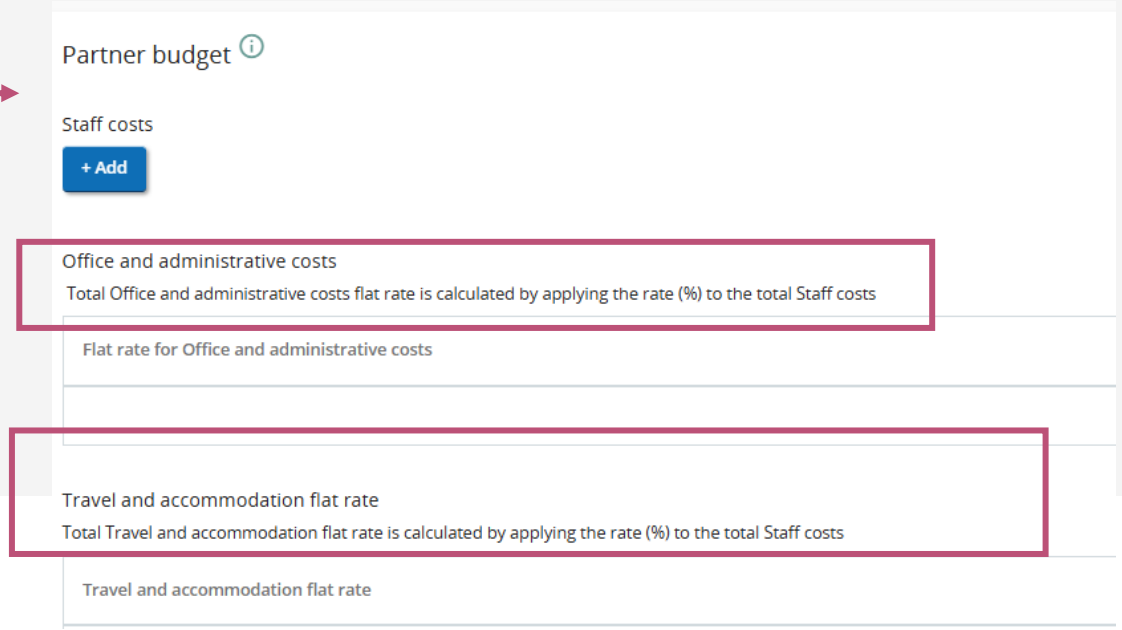


NB. The calculation method selected cannot be changed for the whole programming period !



A. If **Flat Rate** is selected:

➢ The cost categories to complete will be reduced : ***Office and Administration*** and ***Travel and Accommodation*** costs will be automatically calculated by applying the flat rate to the total Staff Costs.



B. If **Real Cost** is selected:

➢ All cost categories must be completed

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Questions ?

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Application process and supporting tools

Key documents composing a proposal

- ✓ **APPLICATION FORM** to be filled-in in Jems (English or French) and submitted
  - ✓ RUN REGULAR PRE-SUBMISSION CHECKS WELL BEFORE THE DEADLINE!
  - ✓ For any mandatory field, put NA or a « . » in the other language

- ✓ **MANDATORY ANNEXES : generated from the Jems system, signed by the Legal Representative and uploaded.**
  - ✓ Partners (incl. LP), associated partners declarations for all partners.
  - ✓ De Minimis and Investment declarations only for concerned partners, **if any** .

Two consecutive stages:

1. **Application Form**, to be **validated in Jems before 30/09/2026**, at 13.00 (Brussels time).
2. **Mandatory annexes**:, to be uploaded **in Jems before 14/10/2026**

Reference documents:
Programme Manual
Terms of Reference (Annex I)
Jems Guidelines

Calendar of the call “MMM Capitalisation Thematic Projects”

Technical meetings (online)	Q&A meeting: 23/09/2026 from 10 to 11:30
Closure of the call	**Submission of the AF in Jems:** **30/09/2026** at 13.00 Brussels time
Submission of mandatory annexes	14/10/2026
Assessment of proposals (one step assessment)	Between October 2026 and Spring 2027
Eligibility of full applications	Until November 2026
Verification of the partners by the NAs	Between October 2026 and December 2026
Selection by the Monitoring Committee	Spring 2027
Pre-contracting and contracting procedures	Spring 2027
Starting date of the projects	Spring 2027

Assessment of proposals

1. Assessment of the **administrative and eligibility** criteria (Annex 1 of ToR)
2. **Quality** assessment (Annex III of ToR)

1. Relevance with Euro-MED context x1,5
2. Cooperation character x1
3. Intervention logic x1
4. Partnership relevance x2
5. Horizontal Principles x1
6. Work Plan x2,5
7. Budget x1.

SCORE	Assessment rationale
5	Excellent - the section of the application analysed in accordance with the requirement of the criterion is of excellent quality and provides clear and coherent information
4	Good - the section of the application analysed in accordance with the requirement of the criterion is clear and contain minor shortcomings
3	Adequate - the section of the application analysed in accordance with the requirement of the criterion is sufficiently clear and requires further clarification from the applicant
2	Insufficient - the proposal broadly addresses the criterion, but there are significant weaknesses
1	Poor - the criterion is inadequately addressed / the sections of the application analysed in accordance with the requirement of the criterion does not meet the requirement/ the information is not present
0	The proposal cannot be assessed due to missing or incomplete information - knock-out

Minimum score: 35/50

Considering the particular importance of **questions 1 and 4** of the qualitative assessment for the implementation of the project, a score of **1** in either mean an **automatic rejection** of the proposal. In that case, the JS will not further of them will assess the other criteria.

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Calls for proposals

CALENDAR

Calls	Status	Priorities	Budget	Opening on	Closing on
1st call: Governance Projects	Closed	ISO 1	19 M€	24/02/2022	01/06/2022
2nd call: Thematic Projects	Closed	PO1/PO2	118 M€	27/06/2022	27/10/2022
3rd call: Governance Projects	Closed	ISO 1	17 M€	29/09/2022	03/11/2022
4th call: Thematic Projects	Closed	PO1/PO2	46 M€	12/03/2024	12/06/2024
5th call: Thematic Projects (Strategic Territorial Projects only)	Closed	PO1/PO2	35 M€	14/01/2025 (2nd phase)	28/02/2025 (2nd phase)
6th call: Thematic Projects (Test projects) – Targeted to projects of the 2nd call only – Fast lane	Closed	PO1/PO2	4 M€	08/01/2026	27/02/2026
7th Call: MMM Capitalisation Thematic Projects (sustainable tourism)	Planned	PO1/PO2	8 M€**	01/09/2026	30/09/2026
8th Call: Thematic Projects (Test projects)	Planned	PO1/PO2	TBD M€**	10/2026	11/2026

CALL 7

Mediterranean Multiprogramme Mechanism coordinated call

This **7th call for projects** is launched by the Interreg Euro-MED Programme under the **Mediterranean Multiprogramme Mechanism**, a strategic framework to strengthen cooperation on **sustainable tourism** among Interreg Programmes. This initiative now brings together ten Interreg Programmes, eight of which are part of this coordinated call.

This call reflects a shared commitment among the participating Interreg Programmes to transforming tourism into a driver for inclusive growth, climate resilience, and territorial cohesion across the Mediterranean, mitigating environmental degradation and ensuring equitable benefits for local communities.

It is important to underline that this is a **coordinated call,** not a joint one, as each Programme retains its own rules, budget and selection procedures. Despite the MMM coordination and common framework, each Programme will manage all formal steps of the call separately.

Potential beneficiaries must therefore apply to a single Interreg MMM Programme participating in this coordinated call.

Applying to the call

The **Terms of reference** set out the specific criteria expected for this coordinated call.

This 7th call for proposals will be carried out in a single application phase. Applications are possible only during the **dates of the call** (see calendar below). Outside this period, no application will be considered.

Applications must be submitted online via Jems, the monitoring system developed by Interact. It is available for all applicants and partners at: **https://jems.interreg-euro-med.eu/.** To help you use Jems, you can read the **user manual**.

The Programme's Monitoring Committee decides which projects to approve.

DOCUMENTS FOR MORE INFORMATION

Download the **Terms of reference** and the **courtesy application form** for more information. We also strongly recommend you to read the **Programme Manual.**

You may also visit the **Documents&Tools** section to find more information and documents that will help you in your overall understanding of the Programme and its calls for proposals, and the page dedicated to the Mediterranean Multiprogramme Mechanism.

TERMS OF REFERENCE

- ToRs Call 7 – MMM coordinated call
- Database of MMM outputs

REFERENCE DOCUMENTS

- Programme manual v3
- Courtesy application form

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PROGRAMME

- Programme manual
- Cooperation programme
- Strategies and reports
- Monitoring Committee
- Transmission data to EC
- Anti-fraud policy

PROJECT APPLICATION

- Programme manual
- Partners declaration
- State aid
- JEMS

PROJECT IMPLEMENTATION

- Programme manual
- Contracting documents
- Reporting
- Amending my project
- Fast lane 'Test+Transfer'
- Communication
- Website & Basecamp
- JEMS
- Interreg Euro-MED Academy

FAQ & GLOSSARY

- Frequently asked questions
- Helpdesk

Regulations in my country

EURO-MED COUNTRIES

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- Italy
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- Montenegro
- Portugal
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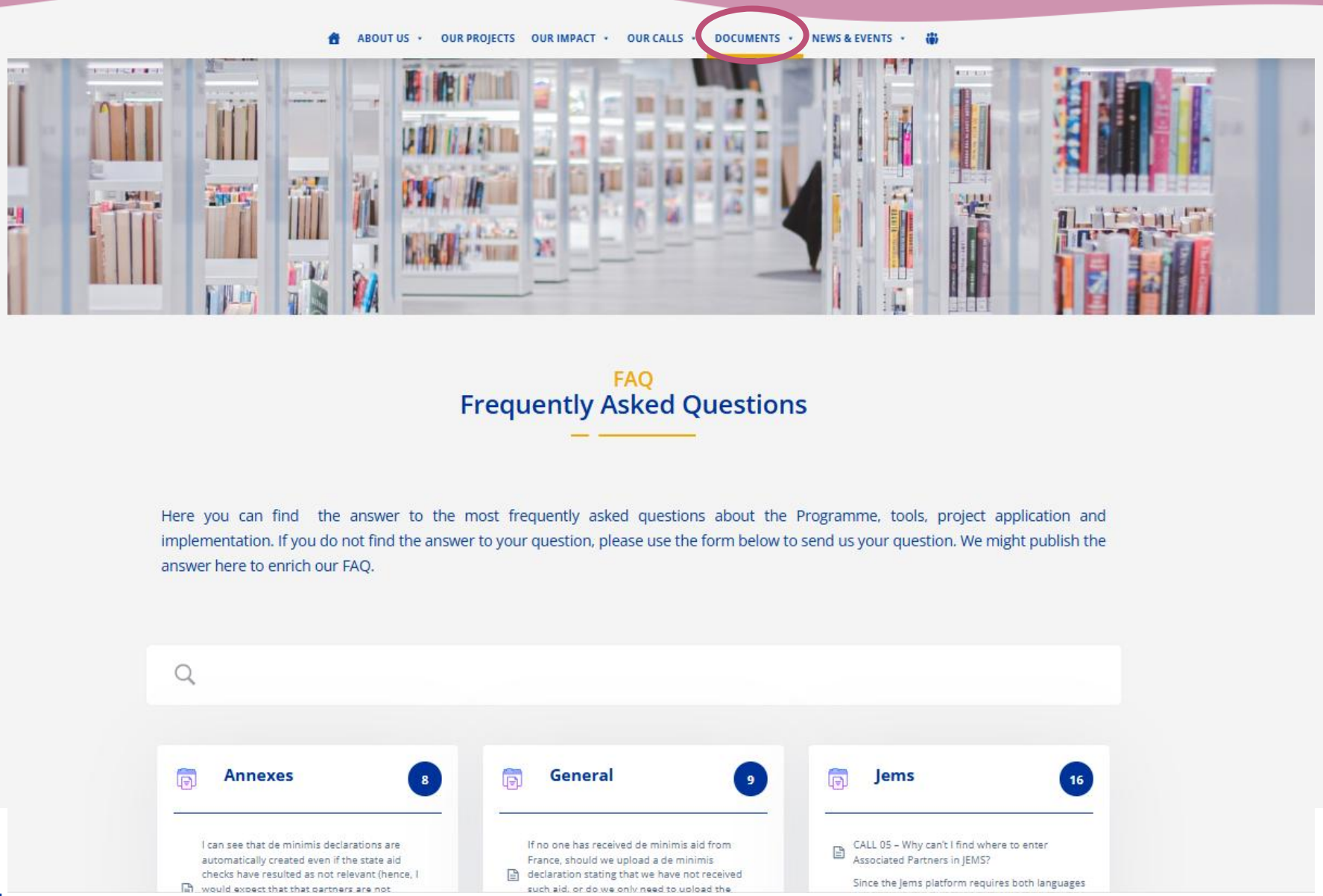
- Slovenia
- Spain

F.A.Q.

- ➔ Find answers to your questions
- ➔ Different categories
- ➔ If you can't find your answer, ask your question on the helpdesk



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Helpdesk

You need to be connected to this website to submit a ticket. If you are not yet, please follow this link to login or to create your account.

All the Tickets

If you have not found the answer to your question in the FAQ above, you may use this form to send us your question.

Subject *

Write down a self-descriptive brief subject to the ticket

Subject in brief

Details *

Write down your issue in details...

Submit **Submitting as:** Axel RODRIGUEZ GARROTE (Log out)

You can follow status of your question and check the answer here: Support Desk.

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Questions ?

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Mediterranean Multi-Programme Mechanism

Call budget | Project budget

Project duration

SO Specific Objectives

COORDINATED CALL

Mediterranean Multi-Programme Mechanism

1 Italy-Croatia

June 2026

5.8 M | 500 K – 1 M

12-18 months

SO | 4.6

2 NEXT MED

July 2026

8 M | 1 M – 1.3 M

18-24 months

SO | 1.1 | 1.3 | 2.4 | 2.6 | 4.1 | 6.6

3 Euro-MED

September 2026

8 M | 800 K

18 months

SO | 1.1 | 2.4 | 2.6 | 2.7

4 Greece-Cyprus

September 2026

1M | 101 K - 200 K

12 months

SO | 4.6

5 IPA South Adriatic

September 2026

1 M | 200 K

12 months

SO | 5.1

6 Italy - Malta

October 2026

800 K | 200 K – 800 K

12-18 months

SO | 1.4 | 2.7 | 4.6

7 NEXT Italy - Tunisia

October 2026

800 K | 200 K – 800 K

12-18 months

SO | 2.7 | 4.6

8 Italy-France Maritime

4th quarter of 2026

Stay tuned! **(min. 600K)**

12-18 months

SO | 1.3 | 1.4 | 2.6 | 4.6 | 6.1

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Thanks for joining

and all the best for your project proposal!