

Governance Projects

Project management Meeting

April 11th 2023 – Online
9h30 – 12h30 (Brussels time)

Agenda

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| 09h30 – 09h40 | Introduction, objectives of the meeting |
| 09h40 – 10h00 | Programme bodies and project management <ul style="list-style-type: none">• Presentation of the Programme bodies• Project management roles and principles |
| 10h00 – 10h15 | Implementing my project - Initial steps <ul style="list-style-type: none">• Precontracting phase• Contracting process• Project start-up• Q&A |
| 10h15 – 10h45 | Reporting process (part I) <ul style="list-style-type: none">• General overview• Partner reporting |
| 10h45 – 11h00 | Coffee break |
| 11h00 – 11h30 | Reporting process (part II) <ul style="list-style-type: none">• Project reporting• Reporting on outputs, results, and deliverables• Daily Monitoring• Q&A |



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11h30 – 12h30

Focus on finance

- Financial flow, general overview
- National control
- Declaration of expenditure
- Q&A