Interreg
Euro-MED

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TECHNICAL MEETING

Work Plan

Call 2 Thematic Projects
Priorities Smarter and Greener MED

8th September 2022

Agenda

10h00 – 10h10 **Introduction**

10h10 – 10h45 **How to build your work plan for this call?**

10h45 – 11h20 **Live presentation of the Application Form on Jems**

11h20 - 11h50 **Q&A**

11h50 - 12h00 **Conclusion**

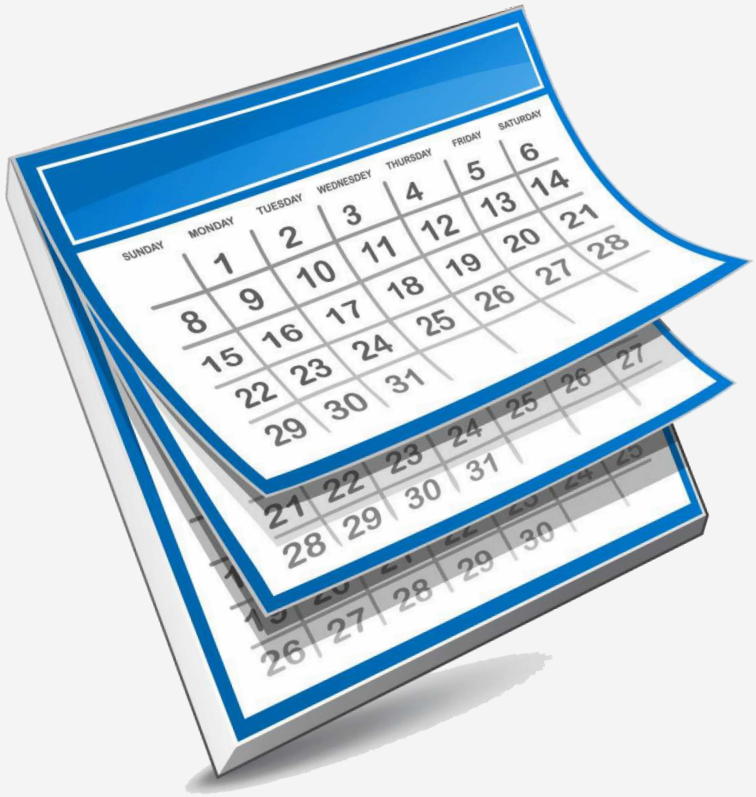
On-line **Technical meetings to support drafting of applications**

07/07: Partnership, logical framework, Indicators

08/09: Work Plan, Mandatory Activities

22/09: Budget eligibility of expenditures

06/10 : Q&A session



Submission deadline: 27th October 12:00 (noon)

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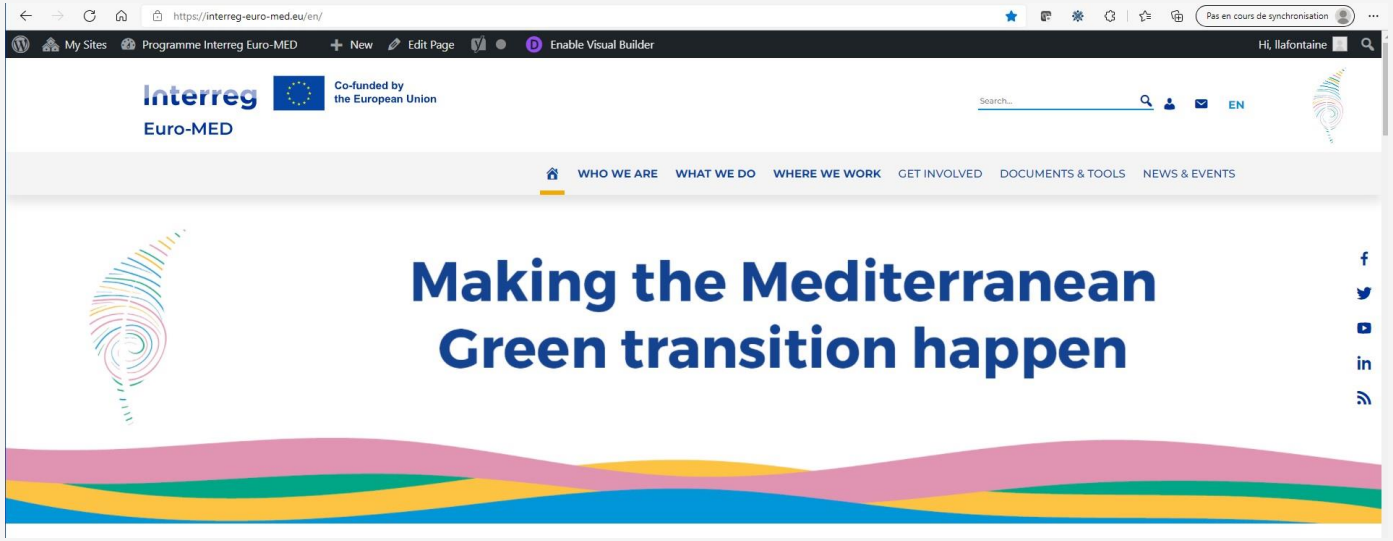
Introduction - Key dates

[Get involved - Programme Interreg Euro-MED (interreg-euro-med.eu)]



How to build your work plan for this call?

Thematic projects implementation

Total projects duration (implementation + closure activities)

27 months **33 months** **27 months**

Starting date of the activities: **1st May 2023**

Fast lane process for study and test projects:

- Design projects with follow-up vision
- JS assessment at project end to take part in a restricted call

Reference documents:
Programme Manual
Terms of Reference
Courtesy A.Form

What's new?

- **The work plan is structured around Specific Objectives**
- **Project management** is not a work package anymore – section C.7 of the Application Form

All **administrative and financial management obligations** are not listed as mandatory activities as such, since they do not need to be listed in the Work plan of the Application Form, but they must nevertheless be considered in the implementation time and budget of each partner.

- **Communication activities** do not have a separate work package – embedded in the WPs
- **Budget allocation per WP** is not required in the Application Form
- **Mandatory activities**

Communication

- **Project communication objectives** shall be given for each thematic work package

- **Communication activities:**

- Directly in the description of each “thematic” activity.
- They can be stand alone activities only if they are relevant enough and of significant importance for the project. In this case, the title of the activity should be specific.
- Avoid anything like “communication”.

- **Communication deliverables**

Same rules as for the other deliverables, include only the most significant ones
No deliverables such as “Newsletter”

Compulsory activities: Monitoring the project carbon footprint

- **Step 1**: reduce project carbon footprint by design!
- **Step 2**: calculate the project carbon footprint
- **Step 3**: aim to reduce your project emissions, and when feasible, offset

HOW?

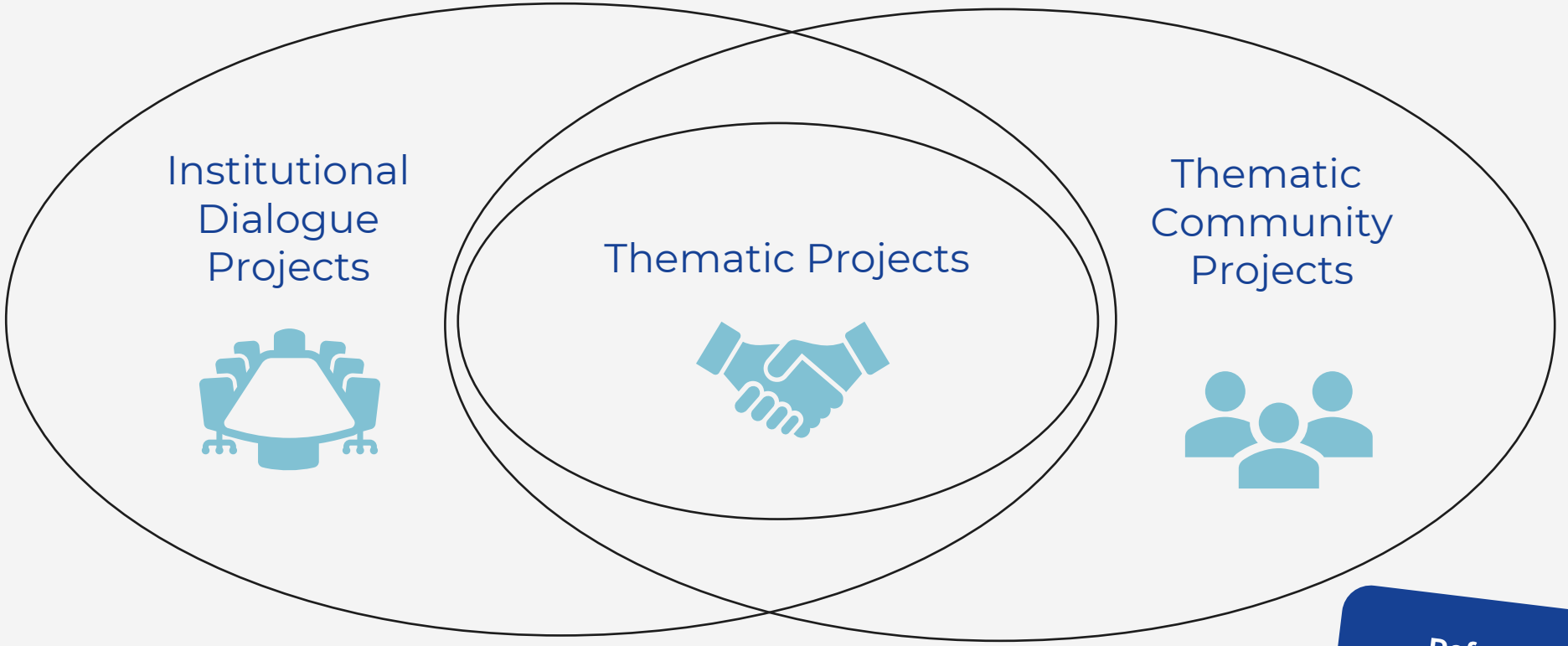
✓ Methodology for calculation

✓ Online tool used for the monitoring and calculation of carbon emissions

✓ A range of recommendations for reduction

Reference documents:
Programme Manual

Compulsory activities: Coordination with TCP and IDP



Reference documents:
Programme Manual
Terms of Reference

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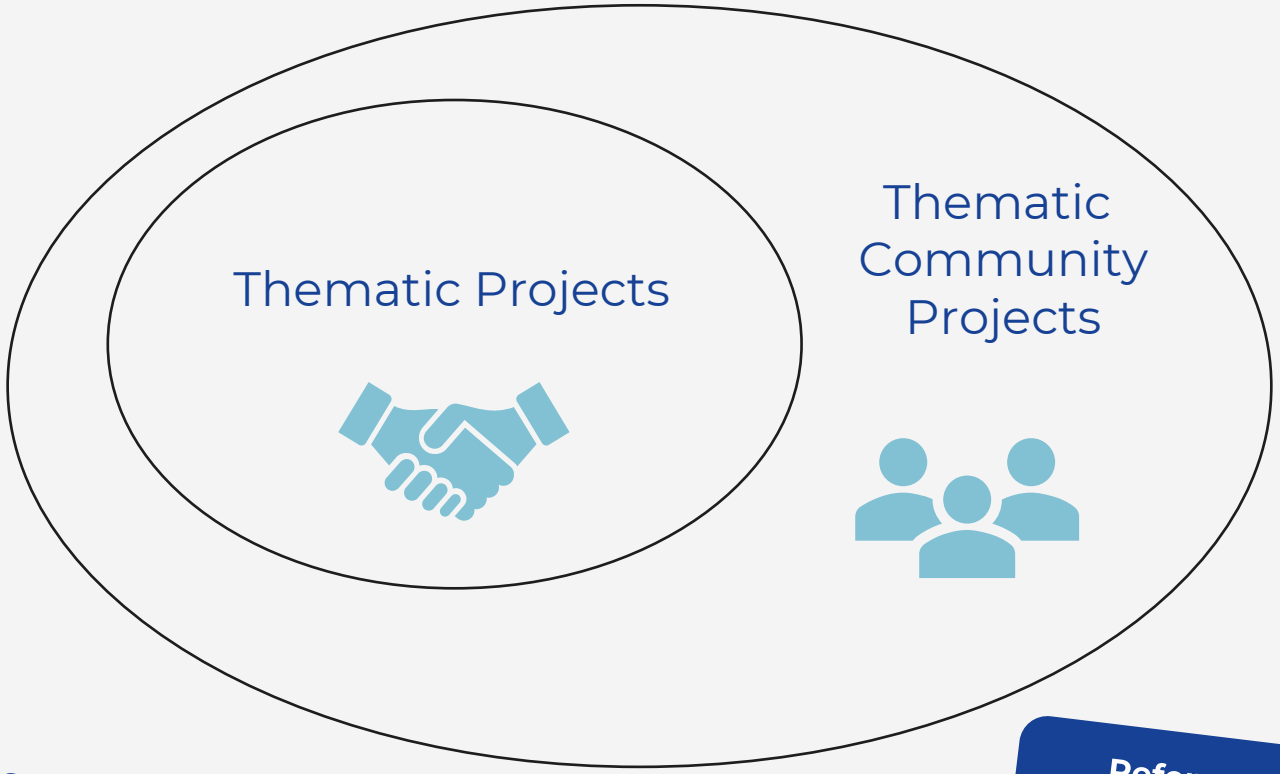
Compulsory activities: what is foreseen at least with TCP

- 2 F2F meeting
- 1 joint event
- 1 video of project
- Training material
- Thematic developments



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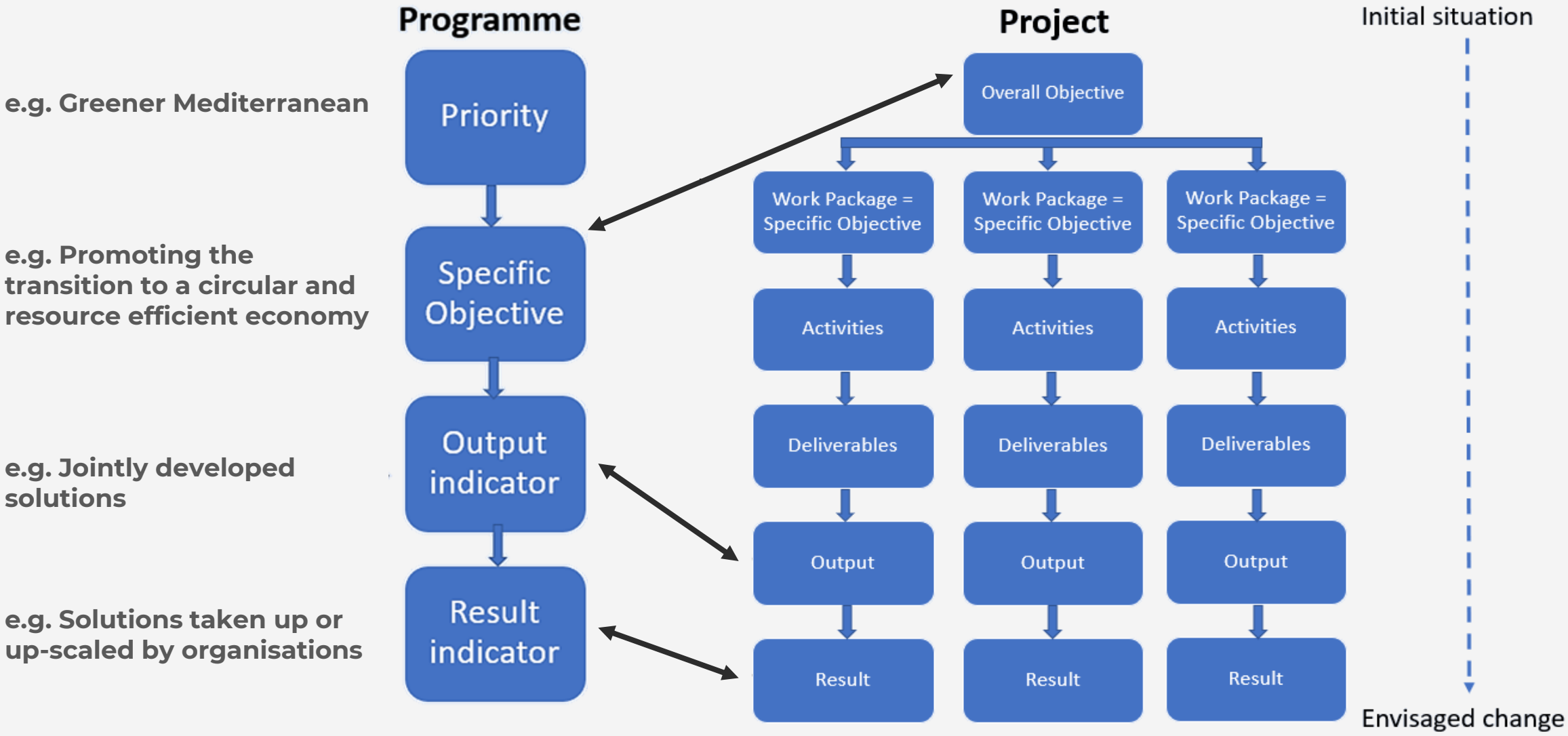
Compulsory activities: according to TCP's strategies

Thematic developments

- **Database**: provide relevant information to feed the database developped by the TCP
- **Working groups**: participate in clustering process, development of synergies, collective thematic work (surveys, review of documents, provision of examples, etc.)
- **Networking activities in addition to mandatory joint event**: participate in events for collective dissemination, transferring and integration processes
- **Joint capacity building activities**: participate in content developement and or participate in training/mentoring/support processes offered by TCP
- **Transferring potential**: provide information to enable proper analysis of replicability, transferability and integration potential of project results
- **Transferring support**: work hand in hand to transfer project results



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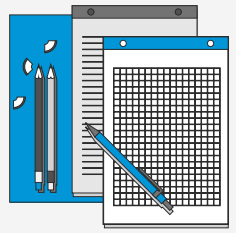
Deliverables



For each activity, applicants are likely to produce deliverables which they will need to plan and budget for. However, for the purposes of assessing the relevance of the project and monitoring its process, it is not necessary to list them all in the application form.

Only those deliverables directly related and meaningful to the results of the project and the ultimate goal and output of the activity or project shall be listed in the Application Form

How to complete Part C of your Application Form

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Conclusion: Tools to help you submit your application

Programme website – what's in it for you?

Online forums: one per mission
Search for potential partners

FAQ
Regularly updated

3 pages of interest for potential applicants

- Get involved
- Call 2
- Documents & tools

3 pages of interest

Get involved

- Information about calls (calendar, open & past calls)
- Access to forums
- Access to Jems

Call 2

- Short description of the call & targeted project types
- Events to support you
- Documents: Terms of Reference, etc.

Documents & tools

- Programme documents (cooperation Programme)
- Tutorials
- User manuals (Jems, etc.)
- FAQ

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Bon appétit!

Thanks for joining and all the best for your project proposal!

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Making the Mediterranean Green Transition happen